



MINUTES

Meeting: ANNUAL PARISH
COUNCIL

Date: 13th May 2019

Time: 7.30PM

Venue: NORTH WEALD LIBRARY, 138 HIGH ROAD, NORTH WEALD

PRESENT:

Councillors (13) A Buckley (Chairman) B Clegg, B Bartram, N Bedford*, G Mulliner,
A Tyler, Mrs A Grigg, B Eldridge, Mrs S Jackman MBE, M Stroud,
T Blanks, R Spearman, Mrs D Wood

*for part of meeting

Officers in Attendance (2)

Susan Deluca - Clerk

Adriana Jones - Principal Financial Officer (PFO)

Members of the Public (1)

Members of the Press (1)

C19.001 ELECTION OF CHAIRMAN

Councillor Eldridge **PROPOSED** Councillor Buckley as Chairman, the proposal was **SECONDED** by Councillor Blanks. There being no other nominations, Councillor Buckley was duly elected as Chairman of North Weald Bassett Parish Council for the current Municipal Year, following which the declaration of Acceptance of Office of Chairman of the Council was duly executed. Cllr Tyler expressed thanks on behalf of the Parish Councillors and resident for the hard work and effort by Cllr Buckley in his role as Chairman.

C19.002 ELECTION OF VICE CHAIRMAN

Councillor Tyler **PROPOSED** Councillor Eldridge as Vice Chairman, the proposal was **SECONDED** by Councillor Spearman. There being no other nominations, Councillor Eldridge was duly elected as Vice Chairman of North Weald Bassett Parish Council for the current Municipal Year.

C19.003 CO-OPTION OF COUNCILLOR

Cllr Mrs Dawn Wood was co-opted as Councillor for North Weald Village Ward by way of a unanimous vote. Councillors **NOTED** two vacancies remain for Thornwood Common and Hastingwood Wards.

C19.004 APOLOGIES FOR ABSENCE (0)

None

C19.005 OTHER ABSENCES (0)

None

C19.006 MINUTES

Councillor Eldridge asked that a number of minor grammatical amendments were made. Subject to these amendments, the minutes of the Parish Council meeting held of 1st April 2019 were **AGREED**. Councillors **NOTED** the minutes of the Parish Hall at Thornwood Common held on the 4th April 2019.

C19.007 DECLARATIONS OF INTEREST

Cllr Spearman declared a pecuniary interest in any item relating to the Local Plan.

C19.008 QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman read out the following statement:

The Council rules allows 15 minutes for this session and for 3 minutes to be allocated to each member of the public. If you could please indicate your wish to speak by raising your hand and please stand when asked to speak and give your name and address. If we cannot give a quick answer to your question here tonight, we will make arrangements to give you a written reply after the meeting.

The Chairman invited the member of the public to address the council. The local resident advised that she wanted to express her concerns regarding the provision of a GP in North Weald and wondered what assurances had been given from the Limes Medical Centre. The resident advised that North Weald residents are having to travel as far afield as Great Dunmow and Waltham Abbey to see a GP. The resident accepted that renovations have been completed, stating that she understood doctors receive a financial contribution per heard, however she was concerned that they were not providing the service they should be. The Clerk confirmed that two Councillors had attended the soft opening of the Doctors surgery in North Weald, and read out an email she had received from the Practice Manger. It was also confirmed that the surgery would focus on chronic disease management. Registration is with the practice itself, and use of the North Weald Surgery was not restricted to North Weald residents. Cllr Mrs Grigg advised that she had been informed during her visit at the soft opening that that they have two more doctors and practitioners that the minimum requirement, also confirming it was a business they were running but that they were trying to do what they could. Cllr Mrs Jackman questioned this, asking exactly how many full and part of staff they had, however Cllr Mrs Grigg stated that all she was advised was that they were over the minimum requirement. It was accepted that the North Weald Surgery would be very popular with local residents, and that it was a bit early to tell how successful the surgery was. It was **NOTED** that the opening hours for the North Weald Surgery were 8.30am to 6.30pm Monday to Friday.

The local resident advised that at present it was not clear which doctors would be at the site. After discussion, it was **AGREED** that the Clerk would write back to the Practice Manager asking further questions and an adequate response to the first questions asked.

Cllr Stroud advised that there is a lot of chat and criticism on the Village Life Facebook page, which shows that people are passionate about this issue. The Clerk reiterated that it is not within the power of the Parish Council to resolve this issue, to which the resident stated that the limes do not communicate with their clients and that the Parish Council are the only ones with 'any clout' which was why she had attended this meeting. The Chairman thanked the member of the public for attending.

C19.009 CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT

Councillors **NOTED** the Clerk's report, which was tabled at the meeting.

| Date | Reported By or Action Initiated By | Regarding | Action Taken | Further Action Taken |
|---|---|---|---|--|
| APRIL | PFO | NPSG | MASTER PLANNING POLICY DOCS | ONGOING |
| APRIL | CLERK | FIRST REGISTRATIO N OF LAND | Ongoing | LIAISING WITH SOLICITOR & ARCHIVE RESEARCH PARTICULAR EMPHASIS ON PARKING SPACES AT ADJACENT TO WEALD COMMON & WAYLEAVES AT THORNWOOD COMMON |
| APRIL | SENIOR ADMIN OFFICER /CLERK | PARISH HALL | Various Actions | Including Maintenance Issues/Various Matters / Storage container & Garages |
| APRIL | PFO | LOCAL PLAN | VARIOUS ACTIONS/EFDC LIAISING WITH PLANNING INSPECTOR | Matters Statement / Local Plan Preparation |
| APRIL | PC SUPPORT OFFICER | OPEN SPACES | VARIOUS ACTIONS | ONGOING |
| APRIL | CLERK & SENIOR ADMIN OFFICER | PLAY AREAS MPF/QH & THORNWOOD | ONGOING | GRANT APPS PLAY EQUIPMENT FINALISATION OF & SOURCING EQUIPMENT/ QUEENS HALL MATTERS |
| APRIL | PC SUPPORT OFFICER | ALLOTMENTS | ONGOING | VARIOUS LEASES AND ALLOTMENT TENANCIES |
| APRIL | SENIOR ADMIN OFFICER | ECC LIBRARY CONSULTATIO N | ONGOING | ONGOING |
| APRIL | CLERK | CORPORATE GOVERNANCE/ POLICIES/ PERSONNEL | UPDATING AND REVIEW OF POLICIES | ONGOING |
| APRIL | PFO | ANNUAL ACCOUNTS AUDIT | END OF YEAR CLOSE DOWN INTERNAL AUDIT | ONGOING |
| APRIL | PC SUPPORT OFFICER/CLE RK AND SENIOR ADMIN OFFICER | FILLING/GDPR | GDPR/ARCHIVING | GDPR & FILING /ESSEX RECORDS OFFICE |
| ITEMS RECEIVED WHICH MAY BE OF INTEREST - Various EFDC Agendas, North Weald Village Life, Various Periodicals/RCCE Magazine | | | | |

C19.010 MEMBERSHIP OF COMMITTEES

Councillors considered the membership of the relevant committees and noted there were currently 3 vacancies on the Management Committee at the Parish Hall at Thornwood. The Councils Standing Working Committees as follows -

- (a) Planning Committee (11 Members)
to meet 1st and 3rd Mondays (usually) subject to plans being available.
- (b) Environmental Committee (7 but Open to All Members).

to meet monthly during the day, usually four times a year.

(i) Allotments Sub Committee (3 Members of The Environmental Committee)- to have delegated power to act on all matters relating to the allotments to meet weekly during the day (usually Wednesday Mornings).

(c) Finance & General Purpose Committee (Open to All Members) to meet once or twice a year, but always to meet to set the Budget and Precept

(d) Personnel Committee (Usually 6 Members) to meet as and when necessary.

(e) Emergency Personnel Working Group (3 Members of the Personnel Committee) to be able to meet at short notice

f) Neighbourhood Plan Sub Committee (3 members) to meet twice a month

The following changes were **AGREED**:

- Cllr Mrs Jackman deleted from Transport liaison
- Cllr Mrs Grigg to join the Planning Committee
- Cllr Tyler removed from Neighbourhood Plan Sub Committee and replaced by Cllr Mrs Wood.
- Cllr Bedford and Eldridge interested in the Forest Liaison Committee however this committee was dormant at present. The Clerk would look into this.

C19.011 FLAG FLYING THE RED ENSIGN ON MERCHANT NAVY DAY

Councillors **AGREED** to fly the Red Ensign for Merchant Navy Day on 3rd September 2019 in recognition of the sacrifices and saluting the courage of those personnel in the Merchant Navy who gave their lives for this country. Cllr Bedford asked if a new Union Flag could be erected as the current one was rather tatty, and it was **AGREED** that the new flag could be used on special event days.

C19.012 DATES OF MEETINGS FOR MUNICIPAL YEAR

Councillors **NOTED** the dates of the meetings as attached to the agenda, with one amendment of 16th December 2019 (as opposed to 17th as listed).

C19.013 REPRESENTATION ON OUTSIDE BODIES

Members **AGREED** the Council's representatives on outside bodies as follows:

| OUTSIDE BODIES | |
|---|--|
| Outside Body | 2019/2020 |
| Parish Passenger Transport Forum | If the meetings are held at Epping Town Council or locally, Cllr Grigg confirmed she would attend. |
| Norway House | Chairman of Parish Council |
| North Weald Village Hall | Cllr Bedford |
| Epping Forest District Council Committees <ul style="list-style-type: none">• Epping Forest Branch of the Association of Local Councils – two reps (clerks may also attend these meetings)• Local Councils' Liaison Committee – two reps – (clerks may also attend these meetings) | Cllr Mrs S Jackman, MBE & Chairman, & Clerk As Above |

| | |
|--|--|
| <ul style="list-style-type: none"> Joint Standards Committee – one rep (but only if your council is a member of this) | <p>Cllr Bedford</p> |
| <p>Queens Hall Charity Parish Council appointed trustees (for 1 year period)</p> | <p>Dawn Wood - Resident Colin Kinnear - Resident Jamie Prior - Resident Nicole Kelly - Resident Jonathon Schlanker - Resident Stuart Greenhill - Resident Terry Blanks - Councillor George Mulliner - Councillor</p> |

With regard to the Queens Hall Charity, Councillors **NOTED** that the current groups were Red School, UKA Karate, North Weald Cricket Club, Bowls Club, and Badminton. A resolution will need to be taken by the Queens Hall Committee to remove North Weald Youth Club and Wealdside Football Club and replace these two Hall Users with The Red School & UKA Karate Club. The Clerk has spoken to Sue Sheppard at RCCE who can draw up this Resolution on behalf of the Charity if agreed by the Charity. There was concern expressed at more than one person representing the same hall user group. Councillors **NOTED** that the AGM of the Queens Hall Charity was on 22nd May 2019 at either 7pm or 7.30pm. Councillors asked if there was a clear process for the setting of hall hire fees, to which the Clerk advised this is a subject which would need to be agreed by the Committee. There was some discussion as to the Governing document, and that Parish Council appointed trustees (and other trustees) had a responsibility to ensure they understood the content of this document, and that the Clerk would provide any assistance necessary to the Parish Council appointed Trustees. Cllr Mulliner, one of the newly appointed trustees, asked for clarification as to how many trustees each of the hall hirers can appoint, to which the Clerk advised it was one, however the Committee were able to co-opt trustees. Cllr Mulliner also suggested that rather than the Governing document specifying groups, would it not be better to simply state 'regular hall hirers', to which the Clerk advised that this would involve approval from the Charity Commission.

The Parish Council recorded their thanks to the outgoing Parish Council appointed trustees for their work with the charity over the past year.

C19.014 LOCALISM ACT – 2011 – S28 CODE OF CONDUCT

Members were reminded that the Localism Act 2011 requires Parish Councils to adopt a code of Conduct which confirms the conduct expected of their members. Councillors **NOTED** the following:

- i) The Council adopted code of conduct is consistent with the principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership and includes provisions which the council considers appropriate in respects of the registration and disclosure of “pecuniary interests” and “interests other than pecuniary interests”
- and -

ii) To publicise its adoption, revision or replacement of a code in such a manner as it considers is likely to bring the adoption, revision or replacement of the code of conduct to the attention of persons who live in its area.

C19.015 REGISTRATION OF COUNCILLORS INTERESTS

Members were reminded that they should review their Interests on a regular basis, and a new members interest form was included within the agenda pack. Councillors **NOTED** that these forms must be submitted to EFDC and that this needs to be done within 28 days of any change or on election. In addition, elected member data sheets were included in the packs, and Councillors were asked to complete these and return them to the Parish Office.

C19.016 GENERAL POWER OF COMPETENCE

Parish Councils are corporate bodies and their powers have accumulated through legislation since 1894. The Localism Act 2011, Chapter 1 of Part 1, Sections 1-8 provides local authorities with a General Power of Competence. This broader General Power of Competence replaces the Power of Well-being, and was brought into force by S1, 961 The Localism Act 2011 (Consequential Amendments) Order 2012 on 28th March 2012.

“The Governments intention in providing eligible parish council with the general power of competence is to better enable them to take on their enhanced role and allow them to do the things that they have previously been unable to do under their existing powers”

It gives eligible local councils “the power to do anything that individuals generally may do” as long as they do not break other laws. It is intended to be a power of first not last resort. This Parish Council is an ‘eligible council’ as the Clerk is a Qualified Clerk and holds the Certificate in Local Council Administration. The Clerk has completed the training in the exercise of the General Power of Competence, and this Council fulfils the Electoral Mandate by having at least two thirds of the Members of the Council elected. Members **RESOLVED** by way of unanimous vote this Councils eligibility.

C19.017 REPORTS AND MEMBERS REPORTS

a) Chairman’s Report – The Chairman confirmed that the new storage container was now in situ at the rear of the Parish Hall in Thornwood, and that the Clerk and Senior Administrative Officer were working their way through sorting and moving the filing boxes into this new container. With regard to the village sign on Wheelers Farm Village Green, it has been suggested that some renovation works are needed as the sign is looking rather tired, and that the Clerk was obtaining a quote for these works. The Chairman also thanked the Preservation Society for their work in maintaining the flower box at the bottom of the sign.

The Norway House pods were now in situ and were beginning to be occupied. With regard to Norway House, the Clerk is currently working on an EALC Microgrant funding application for a 'social inclusion grant', after a request was received from the staff and Norway House to create a mothers and toddler gardening club which could meet on a regular basis. Members supported this application. A box of seeds had been given to the Chairman by Cllr Bedford which he had received from Kew Gardens, and the Chairman would be following this up.

The Chairman also referenced the recent comments on the Village Life Facebook Page, and that he felt it was necessary as a body to publish a statement in Village Life to clear up any misconceptions about the good work the Parish Council undertakes. A copy of the draft statement was circulated at the meeting. In addition to this, over the course of the next few months, a facilities guide would be produced to provide more detailed information for local residents. There was concern that some of the statements made on Facebook could be classed as defamatory against specifically identified members of staff, and that further consideration was currently being taken about if legal action should be taken. There was some concern that these posts were allowed to be posted onto the Village Life site. Cllr Wood confirmed that she managed a Local Services page for North Weald Bassett and would be happy to include any information concerning what the Parish Council does on this page. Cllr Bedford suggested this information was also placed on the Parish Council notice boards.

b) Vice Chairman's Report - Cllr Eldridge asked for clarification as to the exact routes of the rights of way in Hastingwood as some residents were being prohibited from walking the routes around Mill Street, specifically around Mill House Farm. In addition, Cllr Eldridge asked if the developers at Brent House Farm would be asked to repair the damage to the verges in this area as they are destroyed, and mentioned that work on this site seemed to be taking place outside the permitted working hours.

c) District Councillor Reports - Cllr Bedford asked that thanks were formally recorded on behalf of both the Parish Council and the local community for Cllr Griggs 21 years service as a District Councillor, and her work for North Weald Village in that role.

Cllr Bedford asked if there was an update on the railings outside the Chemist in North Weald, stating that when he had chased ECC, they initially didn't want to do anything about it, however Cllr Bedford had advised ECC they were protruding into the Highway, and very quickly the said railings were removed. However, it is not clear if ECC intend to reinstatement them, and this location is very quickly becoming a place where people park which is why the railing were installed in the first place. The Clerk advised that herself and the Chairman had a meeting scheduled with Cllr Whitbread to discuss LHP matters, and that she would address this with him.

d) County Councillor Reports – None.

e) Parish Councillors Reports – Cllr Mulliner reported that there had been a concern raised by tenants at the Hastingwood A Allotment regarding the use of weed killer, however after a site visit the Allotment Sub Committee were not overly concerned, however a letter was sent to the tenant in question. Cllr Mulliner thanked the Chairman for his continued work maintaining the garden outside the shops in North Weald. With regard to the old Play Area, consideration was being given to possibly removing the fence after the holes in the ground are backfilled.

f) **Queens Hall Report** - No formal report as this would be addressed under the closed session at the end of the meeting.

g) **Neighbourhood Plan Report** - Councillors noted that the Neighbourhood Plan Steering Group were working hard at building the evidence base to support the Neighbourhood Plan, and that this was proving harder and more time consuming than first envisaged.

h) **EFDC Local Plan Report** - Further hearings continue this week with Hearings on 15th May (Matter 15 NW & TW), and next week on 23rd May (Matter 14 Infrastructure and Development). Matter hearing statements are completed and have been emailed to Councillors and uploaded onto the Parish Councils website. A further meeting with the Councils Solicitor is taking place on 14th May.

C19.018 FINANCIAL REPORTS

a) List of Cheques & Monthly Statement of Accounts

The check lists for March and April were tabled at the meeting and approved, and the account balances at the end of April **NOTED**.

b) Approval of Accounts

A copy of the final accounts for 2018/2019 were attached to the agenda. Cllr Clegg **PROPOSED** that these accounts be approved. This was **SECONDED** by Cllr Bartram. By way of unanimous vote, the Accounts for 2018/2019 were **APPROVED**.

c) Internal Audit

Members **NOTED** that the Internal Auditor will be in attendance on the 24th May

C19.019 LAND TRANSPARENCY

The Clerk provided members with an update on work undertaken to register the Parish Council owned land confirming that the works were almost complete. The Clerk provided a full list of exactly what was and was not registered at this point, confirming outstanding works included Thornwood Common (waiting for details of easements) and Weald Common parking spaces (further information awaited in the form of the land registry deed from Peer Group). Councillors **NOTED** that the work had exceeded the originally agreed budget, and **AGREED** that this was necessary in order to ensure the land was registered. The Clerk had now collected all the information from the solicitor, and it was planned some of these would go to Essex Records Office. Cllr Edridge asked if it was possible he could have copies of the land registry documents, which the Clerk confirmed she would arrange.

C19.020 CORPORATE GOVERNANCE / POLICY DOCUMENTS

Councillors noted the draft North Weald Bassett Parish Council Investment Strategy which was attached to the agenda. Cllr Tyler **PROPOSED** that this strategy was adopted. This was **SECONDED** by Cllr Bartram. Cllr Bartram also asked if the Parish Council has an investment working group, to which the Clerk advised they did not at this time.

C19.021 TRAINING

Details of the training available from both the EALC and EFDC was attached to the agenda, and members were advised to contact the Clerk as soon as possible if this wished to take advantage of this training. It was also **NOTED** that the PFO would be completing planning training on 15th July at 7.15pm for Councillors,

C19.022 ESSEX COUNTY COUNCIL LIBRARY

Members **NOTED** that the Clerk had sent correspondence to County Cllrs Anthony Jackson and Chris Whitbread, a copy of which was attached to the agenda. Cllr Jackson contacted the Parish Council Office on 1st May and advised that he would be arranging a meeting with Cllr Mrs Susan Barker, however a date for that meeting is yet to be advised. The Parish Council has organised a petition to also be sent to Essex CC. The Clerk confirmed that Cllr Jackson had agreed to fix a date and come back to the Clerk.

C19.023 MEDICAL CENTRE (THE TIMES) WHEELERS FARM GARDENS

This was covered earlier in the meeting, however the questions and responses received from the Limes were as follows:

1. How many doctors will be in attendance at the Surgery and how often will the surgery be open, days and times.
2. What sort of appointment system will be available for residents. Will the appointment be available only for North Weald Residents? We understand that residents have been trying to get appointments and they have been told that there are none available, the earliest available being 30th May and this only with a Nurse Practitioner.
3. Also are new patients able to register with the surgery? A number of people have been told by the receptionist at the main Limes Surgery in Epping that the North Weald Surgery is yet to Open, is this the case?

Response

The North Weald Surgery is open and patients are currently booking. The full timetable will be available on the website shortly. The surgery will be focused on chronic disease management as we are specifically targeting the population of North Weald health needs. Registrations are with our practice as a whole and not with one site. Other patients will be able to use North Weald, as they can our other surgeries, as we deem necessary but we would expect that predominantly this site will be used for North Weald residents.

C19.024 EFDC RECYCLING REWARDS CHARITY FUND

The Parish Council has received notification of this rewards scheme, and a copy of the letter from EFDC was attached to the agenda. The Clerk has asked that the Queens Hall Charity be registered for the year 2019/2020. It is understood it cannot currently be split between more than one 'parish' charity each year. Members **AGREED** that the Queens Hall Charity should be the registered charity for this year.

C19.025 MEETING WITH ESSEX COUNTY COUNCIL – LOCAL HIGHWAYS PANEL(LHP)

As mentioned earlier in the meeting, Members **NOTED** that the Clerk and the Chairman would be meeting with County Cllr Chris Whitbread and a County

Highways Officer to discuss matters relating to the LHP. The following matters will be discussed:

- Norway House – Crossing/Petition
- Speed of Traffic High Road North Weald – already Submitted
- Better Lighting In The High Road by the Parade of Shops to ensure that the CCTV is fully Operational 24 hours a day
- Speed of Traffic in Mill Street Hastingwood – Already Submitted
- Speed of Traffic Woodside – Already Submitted
- Speed of Traffic B1393 Thornwood – Already Submitted
- Speed of Traffic Rye Hill Road/Upland Road Thornwood – Already Submitted
- Parking Blenheim /York Road plus sign about lorries turning near Kings Transport – Already Submitted
- Wheelers Farm Gardens Parking & Road Markings
- Railings Outside Chemist – Insurance Claim
- Belisha beacons at Kings Head & Parade of Shops - also need brighter beacons together with the remarking of crossings on both.
- Church Lane 7.5T warning- there is only a sign at Wellington Road end but nothing at the cemetery end.
- Also Church Lane going down to Kings Head which is a cul-de-sac - drivers going over pavement onto High Road
- All white lines in general throughout the Parish
- Cllr Bedford - A Programme of Village Gateways throughout the Parish.
- Indicator Sign for Hastingwood Village Hall – Already Submitted
- Mirrors on to the Highway

Cllr Mrs Grigg asked that a junction sign giving advance warning to drivers of Glovers Lane, as often parishioners are confronted with a lorry or vehicles driving on the opposite side of the road when exiting Glovers Lane. Cllr Mrs Grigg advised that it was her understanding there was a sign there some years ago.

C19.026 SPEEDWATCH

Cllr Clegg advised that a Speedwatch gun had now been purchased from Unipar, and at the time he collected it from Tunbridge Wells, he was given a demonstration, and was very impressed with the gun. It will be kept in the safe at the Parish Council offices. In addition, he had been in contact with Mary Whiley, Community Speedwatch Co-ordinator for Essex, with regard to the proposed locations at which Speedwatch can be conducted - each of these locations having to be approved by the Community Speedwatch team. Some of the proposed locations had been rejected, for example Harlow Common and Hastingwood Road were rejected as there was no public parking place for the volunteers. Rye Hill Road is a 60mph speed limit, so speedwatch cannot be undertaken at this location. In addition, Woodside was rejected due to it being too dangerous for the volunteers, however Cllr Clegg advised that this clearly emphasised the need for speedwatch in this location. Cllr Clegg confirmed he intended to challenge these rejections. Cllr Clegg also stated that he had been advised that the proposed location between Norway House and Pike Way was pointless as you would never get anybody travelling over 48mph along that stretch due to the mini roundabout. Cllr Tyler advised that he regularly crosses that road and that he disagreed with this statement. Cllr Clegg would also be challenging this. Upland

Road and Mill Street had been approved. Cllr Eldridge advised that volunteers would be able to park in the Horn and Horseshoes pub, to which Cllr Clegg advised that there are clearly issues concerning private agreements for volunteers to park, and that such parking needs to be on a publicly accessible space.

Cllr Clegg asked if Cllr Eldridge could advise the Hastingwood Speedwatch volunteers that he was awaiting a date for training.

C19.027 CHARLIE'S GARDEN

Councillors **AGREED** that this could be renamed 'Charlie's Garden and Orchard'

C19.028 EXCLUSION OF THE PUBLIC AND PRESS

The public and the press were excluded from this part of the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed

C19.028 LETTER QUEENS HALL CHARITY

Councillors **NOTED** the letter received concerning the Queens Hall Charity.

Meeting closed: 10.25pm

Signed

Date