



## ***North Weald Bassett Parish Council***

Parish Hall at Thornwood Common, Weald Hall Lane,  
Thornwood, Essex CM16 6NB comments.

**Tel:** 07572 507591

**Email:** [clerk@northweald-pc.gov.uk](mailto:clerk@northweald-pc.gov.uk)

**Web Site:** [www.northweald-pc.gov.uk](http://www.northweald-pc.gov.uk)

***Clerk to the Council.***

Susan De Luca

4<sup>th</sup> January 2023

**TO: ALL COUNCILLORS**

### **NOTICE OF MEETING**

You are summoned to attend a Meeting of the Parish Council which will be held on **MONDAY 9<sup>th</sup> JANUARY 2023 at 7.00 pm** to transact the business shown in the Agenda below.

This meeting will be held in the **Thornwood Common Parish Hall, Weald Hall Lane, Thornwood**, with any necessary measures put in place by the Government at the time. Members are reminded this will be a more focussed meeting on current pressing matters as a result of the time needed to discuss these, and will also include the Budget / Precept for 2023/2024 as a result of the Finance and General Purposes Committee meeting being cancelled in December as a result of the snow.

Susan De Luca

Clerk to the Council

*Members of the public and press are invited to attend this meeting*

#### **AGENDA**

##### **1. APOLOGIES FOR ABSENCE**

To **NOTE** any absences which have been received.

##### **2. OTHER ABSENCES**

To **NOTE** any absences for which no apology has been received.

##### **3. CONFIRMATION OF MINUTES** 🖐

To **AGREE** the Minutes of 7<sup>th</sup> November 2022 and 5<sup>th</sup> December 2022 Parish Council Meetings, copies of which are attached to the agenda at **Appendix 1**.

##### **4. DECLARATIONS OF INTEREST** 🖐

To **RECEIVE** any Declarations of Interest by Members.

*A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.*

##### **5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

To **RECEIVE** questions from members of the public for a period determined by the Chairman of the Meeting. **Please NOTE if the Clerk has not been previously notified of the Question Council may have to note questions and respond to them after the Meeting.**

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## 6. DEATH OF COUNCILLOR GEORGE MULLINER

Councillors are asked to formally **NOTE** the death of Cllr George Mulliner, who passed away on 27<sup>th</sup> December 2022. George had been a Councillor representing the North Weald Village Ward since 2011, and was an extremely active member of the community, including working tirelessly as a member of the North Weald Village Hall Committee and appointed as Chairman to the NWBPC Environmental Committee.

Councillors are asked to **NOTE** that upon the death of a Councillor, a Casual Vacancy automatically occurs on the day of death, however if this vacancy occurs within 6 months of the date on which that Councillor would have normally retired, a poll cannot be claimed. North Weald Bassett Parish Council has elections taking place on 4<sup>th</sup> May 2023, and as such the Casual Vacancy position will remain vacant until the election.

## 7. BRIEF REPORTS

To **RECEIVE** a brief update on matters of interest brought forward by the Chairman, Councillors and the Clerk, all for noting.

## 8. INTERIM INTERNAL AUDIT 2022/2023

📄 On 1<sup>st</sup> December 2022, the Interim Internal Audit was conducted. Councillors are asked to **NOTE** the copy of the report from this audit as attached at **Appendix 2**.

## 9. LATTON PRIORY CONSULTATION 🖐

📄 At the 5<sup>th</sup> December Parish Council meeting discussion took place regarding the current consultation regarding the development proposals for Latton Priory, and it was agreed the PFO would formulate a draft response to this consultation based on discussion points at this meeting, to be approved at the 9<sup>th</sup> January Parish Council meeting. Councillors will recall, Latton Priory is a strategic development site allocated within the submission version of the Epping Forest Local Plan for a minimum of 1,050 new homes. It is located on the southern edge of Harlow, sits within Epping Forest District Council's boundary, and forms part of the new Harlow and Gilston Garden Town.

Since the December 2022 meeting, the deadline for responses to this consultation has been extended, with the consultation now ending on 23<sup>rd</sup> January 2023.

Attached to the agenda at **Appendix 3** is a draft response for consideration. Councillors are now asked to **CONSIDER** this response.

## 10. BUDGET / PRECEPT 2023 🖐

📄 Councillors will recall that the Finance and General Purposes (F&GP) Committee meeting scheduled for 12<sup>th</sup> December 2022 at which the Budget/Precept for 2023 was due to be discussed was cancelled due to the poor weather conditions. Attached to the agenda at **Appendix 4** is the amended paperwork regarding the Budget. Councillors are reminded that this matter will be discussed on a 'live' basis during the meeting. Councillors are also asked to **NOTE** that on 15<sup>th</sup> December 2023 an 'Amended Tax Base Notice' was received, full details of which are included in the attached paperwork.

Councillors are asked to **CONSIDER** and **AGREE** the Budget/Precept for 2023 at this meeting, notification of which must be sent to EFDC before 31<sup>st</sup> January 2023.