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Clerk to the Council Susan De Luca

3rd March 2016

The Annual Parish Assembly will be held on **Monday, 21st March 2016**, in **THORNWOOD VILLAGE HALL, WEALD HALL LANE, THORNWOOD COMMON at 7.30 <u>pm</u> to tranact the business shown in the Agenda below**

- 1 Introduction of Councillors.
- 2 To agree the minutes of the Parish Assembly held on Monday 23rd March as a correct record.
- 3 To consider any matters arising from the last meeting.
- 4 To receive a report on the Council's activities from: The Chairman of the Council: Councillor Cyril Hawkins
- 5 To receive a report from District Councillors
- 6 To receive a report from County Councillors (if available)
- 7 To receive questions from the public concerning matters over which the Parish Council has control or some influence.
- 8 Presentation of Citizen of the Year Awards

Signed:

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Chairman: North Weald Bassett Parish Council

Light Refreshments will be served after the meeting

Members of the public and press are invited to attend this meeting

PLEASE NOTE TIME, DATE AND VENUE OF THIS MEETING