



28th August 2020

TO: ALL COUNCILLORS

You are summoned to attend a Meeting of the Parish Council which will be held on Monday 7th September 2020 at 7.30pm

There will be no physical meeting in line with current government guidelines and therefore all communications will be conducted electronically via ZOOM. A link will be sent out to you in order that you are able to access the meeting.

Clerk to the Council

Susan De Luca

Members of the public and press are invited to attend this meeting

AGENDA

1. CO-OPTION OF COUNCILLOR FOR HASTINGWOOD WARD 🖐

📄 Members will recall that they **AGREED** to hold this Co-Option over until either the September Meeting or until when Meetings could be held 'In Person'. Government Guidance has not changed and meetings should continue to be held Remotely, ie electronically. Therefore a CV from a local resident is included for Members perusal at **Appendix 1**.

2. APOLOGIES FOR ABSENCE 🖐

To **RECEIVE** any apologies for absence.

3. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

4. CONFIRMATION OF MINUTES 🖐

📄 To **APPROVE**, as a correct record the Minutes of the Meeting of the Parish Council held on 6th July 2020 as attached **Appendix 1**.

To **NOTE** the Minutes of the Environmental Meeting of the 13th July.

5. DECLARATIONS OF INTEREST 🖐

To **RECEIVE** any Declarations of Interest by Members.

A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice

6. QUESTIONS FROM MEMBERS OF THE PUBLIC


To **RECEIVE** questions from members of the public for a period determined by the Chairman of the Meeting. **Please NOTE the Clerk may have to Note Questions and respond to them after the Meeting.**

7. REPORT OF THE CLERK

During Covid -19 Virus Outbreak Members are asked to NOTE that All Staff have been working on all items within this Agenda, if any Councillor wishes further information on any item please do not hesitate to contact the Clerk or a Member of the Parish Council Staff for further Updates.

NOTE: Any Member wishing to have a communication brought to the attention of the Council should give prior notification to the Clerk.

8. REPORTS & MEMBERS REPORTS 

 **Members are reminded that in order to ensure smooth and prompt running of the meeting it would be prudent to provide the Clerk with a written copy of their report in order that this can be circulated to all Members with the Agenda.**

To **RECEIVE** any reports from Members who wish to give a report and/or who are representatives on Committees, Working Groups, Outside Bodies and other meetings that Members or the Clerk have attended and which, **if available**, will be reproduced at *Appendix 3 if they have been submitted by Members for inclusion*

MEMBERS REPORTS INCLUDED WITH THIS AGENDA

a) Chairman's Report

b) Vice Chairman's Report

c) District Councillors Reports, District Councillors are Invited to Submit a Written Report if they are Unable to Attend the Parish Council Meeting

d) County Councillor Reports

e) Parish Councillors Reports

- Cllr Clegg to give an update on Speedwatch

f) Queens Hall Report

g) NEIGHBOURHOOD PLAN 

On 12th August 2020, the Neighbourhood Plan Steering Group (made up of volunteers from the community) agreed to appoint Navigus Planning to complete the final stages of the Neighbourhood Plan, including bringing together all the evidence, and drafting the plan itself. This appointment was approved by the Neighbourhood Plan Sub Committee. Councillors are now asked to **RATIFY** this appointment.

h) LOCAL PLAN

On 14th July 2020, Louise Phillips, Inspector for EFDC Local Plan, wrote to Epping Forest District Council asking for the Council's opinion as to if a meaningful change in the housing situation has occurred as a result changes in the ONS 2018 Based Household projections. A copy of this letter is attached to the agenda at **Appendix 4**. At this stage, no response to this letter has been published on the District Council's website. A verbal update will be given at the meeting.

i) Highways Report – This is covered in the main Agenda

9. FINANCIAL REPORTS 

a) List of Cheques & Monthly Statement of Accounts

To **APPROVE** the lists of payments which have been made up to the 31st August 2020 and **NOTE** the account balances at the end of the month - **this list will be circulated prior to the Meeting**

10. 'GOING FORWARD' PARISH COUNCIL 

a) Parish Hall At Thornwood

Following a considerable of administrative work in getting the Parish Hall 'Covid -19 Free', the Hall re-opened

on 1st August. All the User Groups have been written to regularly. The last email being sent to all of their co-ordinators on 18th August. Currently the only User Groups returning in September is the Bowmen. The Over 60's Tuesday Club is expected back in October and notification has been received that the Seniors and the Flower Club will return in January, with the Mums & Tots possibly returning in January as well.

The Hands on Healing do not currently know when they can return. Two parties have been pre booked and other groups are making tentative enquiries for evening bookings.

Meetings have been held with the Parish Council Staff to ensure that they are content with the Parish Council's Covid 19 Regulations that have been put in place and that employees have to be consulted upon. The Caretaker is also back to regular employment and adhering to the enhanced cleaning schedule

The Parish Hall as The Parish Council Face to Face Administration Centre has been open on a limited one day a week [initial] basis from the 3rd August. The first 2 days showed encouraging signs with 5 residents per day coming to the centre for enquiries. The third and fourth week we had less numbers however it was believed that there were probably quite a number of residents away on 'staycations' that week. The third week we hosted an EFDC Councillors Surgery, with all Appointment for Cllr Whitbread's Surgery taken. Two other District Councillors were in attendance and the afternoon was very busy and a complete success. Therefore 2 more Surgeries are planned to take place before the end of the year.

b) ECC Library

Despite constant reminders to the Library Service over the last few months, the Parish Council Are still awaiting a copy of the Risk Assessment or the enhanced Cleaning Schedule from ECC. Notwithstanding the previous communications that have been presented to Members, no further communications have been received from ECC regarding the Parish Council Office within the Library. As Members are aware from documentation previously circulated we no longer have a Service Level Agreement (SLA) with ECC. Members will recall that Cllr David Finch made a statement that no Library in Essex will close within a 5 year term, therefore North Weald Library will 'Remain Open' for residents for that period of time. Devolution of Services that could be 'devolved' to other lower tier authorities will be covered in a later agenda item and the Clerk will touch on this subject.

As Members will be aware, social distancing cannot be carried out within the Parish Office within North Weald Library. Added to this under the 'Covid-19 Road Map', Employees considerations must be taken into account on how they feel in relation to returning to the workplace. Currently none of the Parish Council staff would feel safe working within the Library whilst Covid -19 is still an issue and would continue to want to work in a Covid -19 Secure Environment, which the Parish Hall and working from home offers. Therefore the recommendation is that the temporary move to the Parish Hall is now made a Permanent move. The Office at the Parish Hall which has been occupied will become vacant by the end of the year and this could be utilised by the Parish Council. It is also expected that a Permanent Office Building for the Parish Council can be written into the Local Plan when the housing being developed by Countryside Homes commences.

We could also look to offer an 'Outreach' Centre one morning a week from the Queens Hall in North Weald. Further information will be given on this at the next Parish Council Meeting.

c) 'GOING FORWARD' PARISH COUNCIL ELECTRONIC MANAGEMENT OF PC FUNCTIONS

As explained at the July Parish Council Meeting, it was Agreed that the Parish Council would ‘go forward’ in managing some of the office functions with the following additional software:

- Parish Hall Bookings
- Allotments
- Cemetery

We are still going through the process of obtaining quotes regarding the ‘backup’ & licencing facility for this software.

As soon as these are available they will be put to members for Confirmation . It is expected that these will be at the October Parish Council Meeting.

d) GOING FORWARD – HIGHWAY MATTERS

i) Members will recall that it was reported at the last meeting that over the last few months reporting and actual work on these issues has become increasingly more difficult, especially by Essex County Council, when the issues do not get resolved for a considerable time. We are often not able to re-report or chase the matter on the website. It was previously reported the fact that the website clearly states that if the person reporting the issue believes there is a risk to health and safety they should call ECC Highways as a matter of urgency, if we try to do this we get told to report on the website – ‘it’s a catch 22 situation’ . As more often than not we are not given an exact location or have seen the issue in person we are unable to give them full details of the issue and we are falling at the first hurdle. This matter was brought up at the District / County Council Surgery with Cllr Chris Whitbread, where we have identified a large number of issues, including items which have been placed on the Local Highways Panel for consideration and which are detailed as being under the wrong Parish Council, ie Epping Town Council instead of North Weald. Also, items that need maintenance such as Footpath repairs, and Hedges cutting back where no action has been taken, and the same comments having been made by ECC at least three times resulting in no action being taken for over a year. Cllr Chris Whitbread will be investigating these matters on behalf of the Parish Council.

Cllr Buckley spoke with Cllr Whitbread at his Highways Surgery about the inaction on numerous highway matters over the last 18 months within the Parish, including the re-marking up of the white lines along the High Road in North Weald and the continuing problems at the High Road / Wellington Road Roundabout Junction. Cllr Buckley has provided Cllr Whitbread with photos and a dossier of all the problems that have been given to ECC over the last 18 months and Cllr Whitbread has promised to look at this personally in his capacity as ECC Councillor with a responsibility for LHP/Highways.

ii) Members have been asked to send in details of Potholes in their areas. A full dossier of the information received by Members has now been forwarded to the Local Essex County Councillors for action, this includes, photos, road names etc. Road submitted include the following:

NORTH WEALD:

- Bassett Gardens
- Beaufort Close
- Blackhorse Lane
- Emberson Way

- Hampden Close
- High Road (opposite entrance to parade of shops)
- High Road (just before roundabout near to Wellington Road)
- Higham View
- Pike Way
- Silver Birch Avenue
- York Road

THORNWOOD:

- Rowley Mead

HASTINGWOOD

- Hastingwood Road
- London Road (opposite Miller & Carter)

It is not known whether all the potholes will be filled, or whether the road surfaces will be re-tarmacked, but as the Parish Council have reported these as requested the details will be kept in the Highway File.

11. CEMETERY

In July / August we have had one further Burial and one further interment of Ashes. Work to the rubbing down and oiling of the benches is shortly to commence.

12. 📄 GOING FORWARD' PARISH COUNCIL**a) Additional CCTV Camera at Thornwood**

Since the installation of the CCTV at the Parish Hall, the Parish Council has been asked to view the cameras numerous times. This is in response to requests from the Police, as well as numerous incidences of antisocial behaviour and other matters as reported at the last meeting. We have also found that the car park is being used for car repairs, learning to drive, some seemingly unauthorised activities which may of interest to police, storing of vehicles, dumping of rubbish, U turns for lorries, and other activities which are too many to mention here. Therefore after discussing with the Chairman and looking at what coverage was at the Hall with the original CCTV (4 Cameras) having been completed. This has been very successful. As detailed previously, the Police have viewed the CCTV on at least 4 occasions and have investigations ongoing on at the current time. The Parish Council has provided the relevant information for them in this regard. However there does now seem to be a need for a 5th camera covering the Play Area and part of the field.

A decision to provide this camera was needed to be taken during meetings, therefore Delegated Powers of the Chairman and Clerk were used to authorise the purchase and installation of the additional camera and is soon to be installed. The cost of this , for ratification is for Ground works and Installation is a total of £1770.

b) CCTV AT WEALD COMMON PLAY AREA

The Parish Council is still awaiting the transfer of the CCTV to be placed under the maintenance contract of Essential Group. Some operation difficulties are being experienced by Essential regarding the Operations Cabinet. An Update will be given at the meeting.

c) CONSIDERATION OF CCTV IN ADDITIONAL AREAS

Members are asked if there are, once again any other areas that they would like to go forward to the Budget and Precept Meeting for consideration for CCTV coverage.

13. GDPR FILING

Limited progress has been made during August into the GDPR filing by the Clerk, the last filing cabinet from the Library Store room is currently being sorted through. Work is ongoing.

14. AUDIT

We have had notification that all the relevant documentation has been received by the External Auditor. Once formal notification of any findings has been received this will be reported to Members.

15. ALLOTMENTS

a) General Report

A telephone complaint had been received regarding the fact that as the access hours on the Wheelers Farm Garden Site had reverted back to the normal hours of 'from Dawn to Dusk', and that a plot holder had accessed the allotments outside of these hours. The complainant had also said that there were other items that they wished to complain about. During the lengthy telephone conversation, the Clerk had advised the complainant that all plot holders have been advised to adhere to Government Guidelines and to keep to the hours of entry and exit and to keep to social distancing and ensure that they sanitise their hands. The complainant advised that they did not want to put anything in writing but wanted action taken. The Clerk advised that she could not take any action unless she had written notification of what the complaints actually were, as the telephone conversation was not actually giving her all the indications of the complaints. The complainant said they were refusing to put the complaint in writing. The Clerk wrote to the complainant immediately following the telephone conversation and asked them to put any complaints that they had to the Parish Council in writing in order for it to be considered.

b) De Allotmentisation of Hastingwood B

We are still preparing the relevant answers to questions from the National Allotment Society. Members will be given a further update at the next Parish Council Meeting.

c) Hastingwood Allotments Dedication of Seat

Members will be aware that Hastingwood Allotment Holders have organised a Bench to be placed in the Hastingwood Allotments in memory of the Lloyd Family. Members will recall the Parish Council received a small grant of £500 for a seat from the Stansted Airport Trust, and it went towards the seat as the Lloyd Family had connections to the RAF. Fred Lloyd had served throughout the war with the RAF. The Lloyd family were much loved residents of Hastingwood and, Ken Lloyd, their only child, died at the beginning of this year, Ken was a keen allotment tenant and gardener.

A small dedication event has been organised on the allotments on the 26th September (exact time to be finalised) at Hastingwood Allotments to which all Councillors are invited. Members are asked if they would allocate some funding towards the refreshments for this event.

d) Community Allotment Garden In Thornwood on Charlie's Garden

Grant Funding of £3000 has been received from Cllr Chris Whitbread via the ECC Local Services Fund for a Community Garden. Work has started on the Garden, with clearance works already begun and also works to some of the overgrown hedges. A further drawn Plan is awaited and work should resume during September.

e) Community Allotment Garden Wheelers Farm Gardens

We are still awaiting an update from Victoria Robertson at EFDC regarding further actions on the Community Allotment at Wheelers Farm Gardens. As soon as this is available this will be given to Members.

16. DEFIBRILLATOR 

This has now been installed at Hastingwood Village Hall. A small event will be arranged also on the 26th September to publicise the Opening of this at the Hall. The time of this will be advised. Light Refreshments will be available in the Hastingwood Hall. A request has been received from a local resident whose relative recently passed away, and would like to dedicate the Defibrillator in their memory, I have explained the difficulty in this as it was purchased with Parish Funds. Therefore this question is now posed to Members to see if they have a suggestion as to how we may be able to facilitate this request.

17. REMEMBRANCE SUNDAY & DEBT OF HONOUR 

Following the July Meeting, it was agreed that no decisions would be taken until the September Meeting. Members will recall that this was discussed in considerable detail and in great depth. It was further agreed that Government Guidance and the current state of the pandemic would be 'key' to going forward in this matter.

It was agreed that the Community Luncheon would not take place this year.

Wreath Laying Service – Airfield Memorial**The following Options were considered**

Option 1: If the service were to take place in the usual format and considering current Social Distancing measures (even 1 metre), consideration would need to be given to the following:-

- Road closure to enable those attending to stand in the road (as a larger area will be needed to accommodate those that normally attend). **Liaise with EFDC and Essex Police to obtain a permit to close Hurricane Way to vehicles. The road closure would need to be in place from early in the morning until at least 1.30pm.**
- **Where would cars park? There would be no access to Bookers Car Park if permission is granted to close the road.**
- Seating for Wreath Layers – at last years' service a total of 36 wreaths were laid. A total of 70 seats were provided for wreath layers. An additional 10 seats were made available to others attending the service. **We would not be able to provide seating if Social Distancing measures are still in place, due to the layout of the site.**
- **The grass area and the road would need to be marked out to indicate where people should stand.**
- Service Sheets – **would it be appropriate to hand these out?**
- Attendance at the Wreath Laying Service increases year on year, the Parish Office **Staff on their own would be unable to manage the social distancing of those attending, therefore consideration may need to be given to the employment of Marshalls for the duration of the event.**

Option 2: An alternative suggestion to the usual format could be for the Parish Council to hold its own Wreath Laying Service for Councillors only. This could be held either early in the day, for example 9.30am to 10am, or at the usual time 12.15 however the service would be an Informal One.

Members of the public would not be invited to attend. Representatives of other organisations who would usually be present could lay their own wreath any time after the Parish Council had laid their Wreath with no formal programme of events taking place.

Option 3: The preferred way forward would probably be to hold an informal Wreath Laying Service at 12.15pm at the Debt of Honour. The Parish Council would write to the normal Invitees and advise them that the event this year would be informal with informal Wreath Laying only and no formal event happening except the opportunity to lay a Wreath. There would be no formal Order of Precedence for this year due to Covid-19 and the situation would be *managed in a way which would simply be as safe as possible* for all who attend under the current circumstances, and would simply give attendees the opportunity to lay a Wreath. Any of the usual attendees who were not able to attend and wanted to purchase a wreath could ask a representative of the Parish Council to lay this on their behalf.

Wreath Orders

We are currently trying to order 20 wreaths to assist the Royal British Legions' Representative who feels she is unable to take this responsibility on this year. Any wreaths ordered through the Parish Council would be on a 'first come first served basis' as we may not be able to obtain more.

The Royal British Legion Services

As explained at the last meeting, due to the complexity of undertaking Risk Assessments of other people's services the Parish Council would not be able to organise the RBL's Event for them, however if the RBL do decide to hold the event the Staff are happy to undertake any necessary photo copying.

18. PLAY AREAS

Play areas continue to be used. New signage is currently being replaced. New Anti Vandal bins are also being installed. Works to the play areas Wet Pour are currently being undertaken and the new swings are being installed. The Police have an ongoing investigation in relation to the Vandalism and Arson at Weald Common Play Area, we are currently liaising with the Insurance Company in this matter. The Clerk will issue a press release regarding vandalism and misuse of play areas in conjunction.

19. CAR PARK FOR WEALD COMMON & PLAY AREA

There has been a lot of chatter of Facebook in relation to the Car Park at North Weald Village Hall. Members are reminded own and manage 10 Parking Spaces, 2 of which are allocated to the Village Hall. The Parish Council has been asked whether it would be possible for the spaces owned to be marked advising that they are actually the responsibility of the Parish Council and that they are for the purpose of those using Weald Common or Weald Common Play Area.

20. PLANNING FOR OUR FUTURE

On 6th August, the Government released a Planning White Paper entitled 'Planning for the Future'. A copy of the 'web accessible version' can be found at

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/90

[7956/Planning for the Future web accessible version.pdf](#). The paper proposes a major overhaul of how planning is dealt with across the country, and is seeking views from all communities, families, groups and individuals on the proposals. These changes will undoubtedly have an impact on how planning is dealt with a local level, with a greater emphasis being placed on community engagement being at the start of the Local Plan process, rather than at the time of individual applications. The content of the White Paper is wide ranging and vast, and it is recommended that Councillors take the time to review the document. A summary of some of the proposed changes are as follows:


- Local Plans would need to be created within a 30 month period, with public consultation taking place at the start and end of the process, with residents being asked for put forward suggested areas for development.
- The Government will impose a ‘binding’ housing figure to the Local Planning Authority by way of a standard method for assessing local housing need
- New Local Plans would set out three categories of land – Growth Areas, Renewal Areas, Protected Areas – with some of the areas being granted ‘permission in principle’ at the time the Local Plan is made.
- Day to day planning decisions would be covered by national, not local, policy
- Great emphasis on good design, creating beautiful homes reflecting local character
- Move to make the entire planning system fit for modern electronic age, engaging with the PropTech sector to make it easier for people to access the data and express their views
- System will be driven by Data, and will be visual and map based, with the need for numerous lengthy reports accompanying planning application being restricted and no longer needed
- Great emphasis to improve the energy efficiency standards for buildings
- Enforcement powers and sanctions to be strengthened.
- New development needs to create ‘net gain’ not just ‘no net harm’
- Sec 106 and CIL to be combined into one ‘Infrastructure Levy’

This Planning White Paper comes shortly after a number of changes have been made to Permitted Development Rights, details of which have been reported to the Planning Committee. The paper is also being consulted on at the same time as another consultation entitled ‘Changes to the Current Planning System’, which set out proposals for measures to improve the effectiveness of the current system, including changes to the Standard Method for assessing local housing need, securing First Homes, temporarily lifting small sites threshold for affordable housing units and extending the current Permission in Principle to major developments. A full copy of this consultation can be found at

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907215/200805_Changes_to_the_current_planning_system_FINAL_version.pdf.

Council is now asked to **CONSIDER** if it wishes to formally respond to either of these consultations. The deadline for responses to the White Paper: Planning for the Future is 29th October 2020, and for the ‘Changes to the Current planning System is 1st October 2020.

21. GOLF COURSE AT THE REAR OF THE CEMETERY

 The new gate and some additional fencing and a sign has been put in place on the Bridleway adjacent to the Cemetery. It is understood that there are still some instances of anti-social behaviour of the land at the rear of the Cemetery. The appropriate Authorities have been advised of the continuing problems. Residents are concerned that other authorities such as ECC and the Parochial Church Council (PCC) are not actually taking up the role that they have to play in this matter.

22. SOCIAL MEDIA 

Cllr Irvine has been looking at various Facebook and Social Media Postings and will update Members on the current state of play. A verbal report will be given to Members. A copy of the last Social Media Posting on Village Life Facebook Page is attached at **Appendix 5** and is circulated for Members perusal. As there have now been a number of posts which have claimed things which are making deliberately misleading statements about the Parish Council, Councillors, the Clerk and the Council Staff. Cllr Irvine would like to suggest that the Parish Council now invests some funds in getting some legal advice in this matter.


23. FLAGPOLE – VILLAGE GREEN

Members are **ADVISED** that the flag to commemorate Merchant Navy Day was flown on Saturday, 3rd September.

24. COUNTY & DISTRICT COUNCILLOR SURGERY

County Councillor Chris Whitbread together with Cllrs Holly Whitbread & Les Burrows, held a County and District Councillors Surgery at the Parish Hall in Thornwood. All Councillor Whitbreads' appointments were booked and all the other Councillors were kept very busy. Another Surgery is planned for October, details of this will be advertised nearer the time.

25. BENCH AT DUKES CLOSE 

 A request has been received from a local resident for a Bench to be placed on the Green at the top of Dukes Close. This is in memory of a local resident called Nanette Fletcher who lived in North Weald for 60 years. The family will be providing the bench, applying for the License from ECC and will be installing and maintaining the bench. They simply need the support of the Parish Council and their Essex County Councillor for the Licence. A copy of where the bench is to be placed and details of the bench are attached at **Appendix 6** for Members consideration.

26. BROADBAND

Report from Cllr Irvine .

With support from NWBPC I have been campaigning for improved broadband for areas of the parish.

1. *This was inspired by the visit I made on behalf of the Parish to the to the Superfast Essex project run by Essex County Council (and my experience in IT and Telecom).*
2. *The aim is to get faster and more reliable broadband to The Parish.*
3. *We can access vouchers available from the Department of Digital, Culture, Media and Sport (DCMS). This would provide a subsidy so that operators could provide residents and businesses with fibre optic access to their premises (known as Fibre to The Premises or FTTP).*
4. *This would provide speeds of up to 1Gbps (although likely speeds are 300 Mbps). This is much faster than available to many Parishioners.*
5. *It s my view that slow broadband speeds limit the ability of Parishioners to participate in the digital economy. Many have complained of speeds of less than 5Mbps at time when they have been asked to work from home.*
6. *There are several operators who are part of the Superfast Essex scheme but only BT Openreach has engaged with my process.*
7. *So far, the campaign I have organised has attracted 110 sign ups from residents and 11 from businesses which would generate a subsidy of £203.5k I think this is a good result considering that campaigning has been restricted during lock down.*
8. *BT Openreach have expressed an interest and have applied to the DCMS for the appropriate grants. The result of this will be known by early September.*

9. *My original project focussed on 200 addresses in Hastingwood but in order to make the project BT Openreach wish to address a wider subset of their network and hence wish to include parts of Harlow and including 378 addresses . I have no issue with this as long as we achieve the objective.*
10. *So far this project has been running since November 2019 and I expect it to run into 2021.*
11. *I note that BT have announced an FTTP project for much of North Weald, that is welcome. I would be happy to help someone set up a project in Thornwood if there was sufficient demand*


27. VJ DAY

The Chairman and Vice Chairman laid Wreaths at the Parish Memorial and the Debt of Honour on behalf of the Parish Council. They were joined by Cllr Jaymey McIvor.

28. BATTLE OF BRITAIN EVENT


The Chairman received an Individual Invitation to lay a wreath to commemorate a Battle of Britain Event from Arthur Moreton. He represented the Parish Council and laid two Wreaths one at the Hurricane on the Airfield, and one at the Cross of Sacrifice in St Andrews Church.

29. COVID 19 MEMORIAL BENCH

 It has been suggested that a Covid -19 Memorial Bench to honour all those who suffered in the Covid-19 Outbreak of 2019 – 2020 could be honoured. This has been put forward by Councillor Andy Tyler.

It has been suggested that it could compliment the Rainbow Stones Memorial. Details of the Bench are attached at *Appendix 7*. Members are asked to consider this. A specific area for this would need to be agreed.

30. BLUE HEARTS GARDEN AREAS


 Members are asked to **CONSIDER** the Blue Hearts Garden Area. This would lead to more wild flowers being brought into the Parish. Various documentation is included for Members perusal.

Members are asked to Consider any area that think could benefit. Details of the Blue Hearts Gardens are shown on *Appendix 8*.

31. BOILER QUEENS HALL

Members are advised that the Parish Council has received a request from the Queens Hall Trustees, regarding the Boiler. The Boiler is now on the brink of breaking down completely. Winter is fast approaching and a new boiler needs to be sourced. The cost of a new Boiler is approximately £3000. The Queens Hall will look for some grant funding however it may not be in time for when this is needed to be replaced by. Members are asked if they would consider granting any funding to the Queens Hall towards the purchase of a new Boiler.

32. DEVOLUTION

 Members will recall the email which was circulated with an attachment from ECC Leader David Finch on Devolution.

It is understood that Devolution will come however the way forward is not fully understood at the current time. It is expected that more powers will be devolved to Parish & Town Councils. The way the different tiers will work has not been fully considered once more information is forthcoming it will be distributed.

A further document on Devolution will be circulated to Members by email prior to the meeting which will show what some of the implications could be.

33. EXCLUSION OF THE PUBLIC AND THE PRESS 

In the event that the Agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance,

There are currently **NO** confidential items to be considered