



North Weald Bassett Parish Council

Parish Hall at Thornwood Common, Weald Hall Lane,
Thornwood, Essex CM16 6NB

Tel: 07572 507591

Email: clerk@northweald-pc.gov.uk

Web Site: www.northweald-pc.gov.uk

Clerk to the Council.
Susan De Luca

30th June 2022

TO: ALL COUNCILLORS

PLEASE NOTE TIME AND DATE OF MEETING

NOTICE OF MEETING

You are summoned to attend a Meeting of the Parish Council which will be held on **MONDAY 11TH JULY 2022 at 7.30 pm** to transact the business shown in the Agenda below.

This meeting will be held in the Thornwood Common Parish Hall, Weald Hall Lane, Thornwood, with any necessary measures put in place by the Government at the time.

Susan De Luca
Clerk to the Council

Members of the public and press are invited to attend this meeting

AGENDA

1. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies for absence.

2. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

3. CONFIRMATION OF MINUTES 🖐

📄 To **APPROVE** as a correct record the Minutes of the Meeting of the Parish Council held on Monday 13th June 2022, which are attached at **Appendix 1**.

4. DECLARATIONS OF INTEREST 🖐

To **RECEIVE** any Declarations of Interest by Members.

A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

To **RECEIVE** questions from members of the public for a period determined by the Chairman of the Meeting. **Please NOTE if the Clerk has not been previously notified of the Question Council may have to note questions and respond to them after the Meeting.**

6. REPORT OF THE CLERK

Members are asked to **NOTE** that all staff have been working on the items within this Agenda. If any Councillor wishes further information on any item please do not hesitate to contact the Clerk or a Member of the Parish Council Staff for further updates. **NOTE:** Any Member wishing to have a communication brought to the attention of the Council should try to give prior notification to the Clerk.

- a) **Weald Common Tree Project** – Staff and Cllr Buckley continue to work on this – Cllr Buckley held a meeting with Trevor Baker regarding the start date for the Swale which needs to be completed for the drainage, which is detailed further in the agenda.
- b) **Rededication Norwegian Memorial and Parish Memorial** – Both of these Commemorative Events were well attended, as was the Afternoon Tea with forty seven people attending. There was Norwegian Representation from Master Commander Snig Snedvig, 132 Airwing, Bodo.
- c) **External Audit** - The appropriate Notices of Exercise of Public Rights have been placed on the Notice Boards and Parish Council website.
- d) **Various Planning Matters** – Including Quinn’s Appeal
- e) **Cemetery Matters**

7. REPORTS & MEMBERS REPORTS

MEMBERS ARE REMINDED THAT THEY ARE ASKED TO SUBMIT A WRITTEN REPORT TO THE CLERK WHICH CAN BE DISTRIBUTED TO OTHER COUNCILLORS. THIS WILL ENABLE THE MEETING TO RUN EFFICIENTLY AND EFFECTIVELY. COUNCILLORS WILL THEN BE ABLE TO BRING UP ANY POINTS THAT THEY FEEL ARE RELEVANT TO THE PARISH COUNCIL AND ASK QUESTIONS OF THE COUNCILLOR WHO HAS SUBMITTED THE REPORT.

To **RECEIVE** any reports from Members who wish to give a report and/or who are representatives on Committees, Working Groups, Outside Bodies, and other meetings that Members or the Clerk have attended and which, **if available**, will be reproduced at **Appendix 2** if they have been submitted by Members for inclusion, as follows:

- a) Chairman’s Report – verbal report
- b) Vice Chairman’s Report
- c) District & County Councillors Reports - District Councillors are invited to submit a written report if they are unable to attend the Parish Council Meeting
- d) Parish Councillors - verbal reports will be received if no written report has been submitted
- e) Queens Hall Charity Report – verbal report
- f) Neighbourhood Plan Report – verbal report
- g) EFDC Local Plan Report & Update– verbal report
- h) Highways Report – ECC Members Pothole Scheme. The Clerk has been advised by ECC Cllr Chris Whitbread that ECC has a Members Pothole Scheme. This means District Councillors can put forward details of serious potholes that need filling, however details including location and photos are needed of these potholes. This is a limited scheme and the details of the potholes submitted are assessed as they have to fit certain criteria. This Council has two County Councillors who cover the Parish. Members are therefore asked to submit details of any potholes in their area that they feel that could benefit from this scheme.

8. FINANCIAL REPORTS

- a) **List of Cheques & Monthly Statement of Accounts** – Up to 30th June 2022

9. NORTH WEALD AIRFIELD ALTERNATIVE MASTERPLAN

Following last months meeting the Clerk has arranged for a Presentation by Relight Group. Details of this will be advised at the Meeting.

10. INVESTMENTS

The Clerk and PFO will continue to consider this before the next Meeting and will liaise with Cllr Blanks.

11. PLAY IN THE PARK

Members are advised of the following dates for Play in the Park – Tuesday, 9 August Queens Hall (10am to 12pm) and Friday, 12 August Parish Hall (10am to 12pm).

12. LOCAL GOVERNMENT REVIEW OF ELECTORAL BOUNDARIES

At the previous meeting Members were advised that there is to be a review of Electoral Boundaries. This will affect the Epping Forest District in some way and will mean that District Councillors will probably represent approximate 15,000 residents in each area which will include various Parishes. The Clerk is still awaiting further documentation and hopes to have this for the meeting.

13. COFFEE WITH COPS

The Coffee with Cops was a success with a good number of residents attending. The Police had advised that they would like to hold another event this one being in Thornwood. The date of this will be Wednesday 20th July between 10am and 12 noon at the Parish Hall. The relative Notices have been placed on the Notice Boards and will be advertised on Social Media nearer the time.

14. WEALD COMMON

The Chairman of the Parish Council held a meeting with Trevor Baker, Land Drainage Engineer, and a Drainage Contractor on Wednesday 29th June. A Report is attached for Members Information at **Appendix 3**.

15. HASTINGWOOD B ALLOTMENTS

At the last meeting Members Agreed that they would like to reconsider the sale or renting of Hastingwood B allotment site. Section 8 of the **Allotments Act 1925** states “Where a local authority has purchased or appropriated **land** for use as **allotments** the local authority shall not **sell**, appropriate, use or dispose of the **land** for any purpose other than use for allotments without the consent of the Secretary of State”.

The Clerk has been researching the updated information on Disposal of Allotment Land and will report further at the next meeting. The Updated information is with the Clerk for Members perusal.

16. REMEMBRANCE SUNDAY – 13TH NOVEMBER 2022

Members are advised that arrangements will begin for Remembrance Day Events which are held in November. Staff will begin to work on the events in August. Members are asked whether or not they wish the arrangements to remain the same as in previous years, or they wish to change any of the details, as well as if they wish to continue with the Full Lunch Menu or would they prefer a Hot Buffet and Soup.

17. EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the Agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance.

There are TWO confidential items to be considered which are the following

18. NORTH WEALD METHODIST CHURCH

19. NORTH WEALD WIRELESS STATION BOWLS CLUB