



North Weald Bassett Parish Council

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Clerk to the Council
Susan De Luca

2nd October 2023

TO: MEMBERS OF THE NEIGHBOURHOOD PLANNING COMMITTEE

You are hereby invited to attend a meeting of the **NEIGHBOURHOOD PLANNING COMMITTEE** which will be held on **Thursday 12th October 2023 at 7.00pm** to transact the business shown in the Agenda below.

This meeting will be held in the Thornwood Common Parish Hall, Weald Hall Lane, Thornwood.

Susan De Luca
Clerk to the Council

AGENDA

COUNCILLORS ARE ADVISED IT IS ESSENTIAL THEY READ THE ATTACHED DOCUMENTS PRIOR TO THE MEETING SO THEY HAVE A CLEAR UNDERSTANDING OF ITS CONTENT

1. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies for absence.

2. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

3. DECLARATIONS OF INTEREST

To **RECEIVE** any Declarations of Interest by Members

A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non-Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.

If it is a Pecuniary Interest, the Member with the Interest MUST leave the Room for the duration of the Discussion.

4. APPROVAL OF MINUTES

To **AGREE** the minutes of the last Committee meeting held on 14th June 2023.

5. UPDATE TO NEIGHBOURHOOD PLAN

It was agreed at the June meeting that Chris from Navigus should be asked to look at the current draft Neighbourhood Plan alongside the changes proposed by EFDC and his supporting comments, and make the necessary changes ensuring that as much as practically possible of the original intent of the policy (which was based on feedback from local residents) was retained. In essence, making only those changes absolutely necessary, or the minimum necessary, for the plan to meet the

required standard. The NP Committee could then relook at the draft document and decide if it was worth progressing further, or if not the public should receive an explanation about the journey to this point and why a NP was not being progressed.

This has now been completed and attached to the agenda is the 'tracked changes' version of the Neighbourhood Plan (Draft 6) completed by Chris. Councillors are asked to review these changes and consider the following points:

- Identifying any changes in the plan that are considered unacceptable (i.e. what are the Parish Councils 'Red Lines').
- Discuss if the changes made, and the resultant draft Neighbourhood Plan (draft 6) is a document the Parish Council should support, and progress.
- Discuss if the changes made, and the resultant draft Neighbourhood Plan (draft 6) remains representative of the views of the residents as per the original feedback.

Councillors are asked to note that it has been some time since the public were consulted on the Neighbourhood Plan, and that if the Parish Council wishes to progress the plan a period of public awareness and possible additional consultation would need to be undertaken to establish if the content on the plan remains current and representative.

Councillors are asked to **CONSIDER** how to progress.

6. PROCESS OF A NEIGHBOURHOOD PLAN

Attached to the agenda is a document entitled 'Neighbourhood Plans Roadmap'. This plan sets out the stages and processes required in creating a Neighbourhood Plan. Should Councillors decide they wish to continue with a Neighbourhood Plan, they need to be fully aware of the work required, and this document explains this. Work will include:

- Review of the existing evidence base and if this needs updating
- Public engagement to raise awareness about the Neighbourhood plan and what it is/isn't
- Group of individuals to manage this process
- Public consultation events (pre regulation 14)
- Review of feedback from these events
- Possible further changes to the plan
- Submission to EFDC for further review
- Further consultation (Regulation 14) inc key stakeholders and businesses
- Further review and submission to EFDC
- Creation of Basic Conditions Statement
- Creation of Consultation Statement
- Independent Examination
- Referendum
- If passed, plan policies used as the basis for every planning comment made by the Parish Council
- Regular reviews of the Neighbourhood Plan to ensure it is up to date (min every 3 years).

Councillors are reminded that the Neighbourhood Plan Steering Group no longer exists, and as such this responsibility lies with full Council as the Qualifying Body.