



# *North Weald Bassett*

## *PARISH COUNCIL*

Jim Davis Room, Parish Office, North Weald Library, 138 High Road, North Weald, CM16 6YZ

Tel: 01992 523825

Fax: 01992 524756

Email: [clerk@northweald-pc.gov.uk](mailto:clerk@northweald-pc.gov.uk)

Web Site: [www.northweald-pc.gov.uk](http://www.northweald-pc.gov.uk)

*Clerk to the Council*  
Susan De Luca

28<sup>th</sup> August 2013

---

### **TO: ALL COUNCILLORS**

You are hereby summoned to attend A **Meeting** of the **Parish Council** which will be held on **Monday, 2nd September 2013**, in the **North Weald Library**, High Road, North Weald Bassett at **7.30pm** to transact the business shown in the Agenda below.

**Susan De Luca**  
**Clerk to the Council**

*Members of the public and press are invited to attend this meeting*

---

## AGENDA

### **1. APOLOGIES FOR ABSENCE** 🖐

To **RECEIVE** any apologies for absence.

### **2. OTHER ABSENCES**

To **NOTE** any absences for which no apology has been received.

### **3. CONFIRMATION OF MINUTES** 🖐

📄 To **APPROVE**, as a correct record, the Minutes of the Meeting of the Parish Council held on 1st July 2013, and of the Personnel Meeting held on 24<sup>th</sup> July 2013. As attached at **Appendix 1**.

### **4. DECLARATIONS OF INTEREST**

To **RECEIVE** any Declarations of Interest by Members.

*A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice*


### **5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

To **RECEIVE** questions from members of the public.

*In accordance with an agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.*


---

## 6. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT

 To **RECEIVE** the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to **RECEIVE** such correspondence and communication as the Clerk may place before the Council, details of which are shown on **Appendix 2**.

*NOTE: Any Member wishing to have a communication brought to the attention of the Council should give prior notification to the Clerk.*

## 7. REPORTS & MEMBERS REPORTS

 **Members are reminded that in order to ensure smooth and prompt running of the meeting it would be prudent to provide the Clerk with a written copy of their report in order that this can be circulated to all Members with the Agenda.**

To **RECEIVE** any questions emanating from any reports from Members who wish to give a report and/or who are representatives on Committees, Working Groups, Outside Bodies and other meetings that Members or the Clerk have attended and which, **if available**, will be reproduced at **Appendix 3: if they have been submitted by Members for inclusion**

a) Chairman's Report

b) Vice Chairman's Report

c) District Councillors Reports

d) Highways Reports – (from previous meeting )-

e) Councillors Reports

f) Environmental Issues – to include Allotment Issues – Cllr Mulliner to Report

g) Neighbourhood Action Panel Minutes – If these are available

h) County Councillors Reports – If available

## 8. FINANCIAL REPORTS

a) **List of Cheques & Monthly Statement of Accounts**

To **APPROVE** the lists of cheques which were signed up to 31st August 2013 and **NOTE** the summary of income received and the account balances at the end of the month. **(to be tabled)**

## 9. DEREK COUSINS

Members are advised of the death of former Councillor and Chairman of the Parish Council Derek Cousins who passed away in August.

## 10. EPPING FOREST DISTRICT COUNCIL LOCAL PLAN

Members are asked to **NOTE** that a Verbal update on the local plan will be given (if available).

Members are advised that a workshop is to be held on the 5<sup>th</sup> October as part of the Issues and Options Consultations. Only one place has been allocated for each Parish and Town Council.

Adriana Jones would normally attend this workshop as the nominated person and for continuity, however as she is away at a family event in Wales that weekend (as is the Clerk) Jo Tyler will attend in her place. It is understood that all District Councillors have also been offered a place on the workshop.

## 11. HEALTH & SAFETY THORNWOOD COMMON VILLAGE HALL – LEGIONELLA

Members may recall that in accordance with H&S obligations, an inspection to establish the risk of Legionella within the Thornwood Common Village Hall was recently conducted. Members are advised that the relevant works have now been completed.

**12. REMEMBRANCE SUNDAY 2013** 

Invitations have been sent out to for this year's Remembrance Sunday Events. Confirmation has now been received from North Weald Village Hall that the luncheon can be held in the Hall and that there will be a minimum charge of £5.00 to book the hall for the event. Members will be given a further update at the October Meeting.


**13. EFDC COMMUNITY DAY**

As Members are aware the Parish Council is having a stand at the Community Day on Sunday 8<sup>th</sup> September. The event is expected to commence at 10am (gates open) arena events commence at 11am. In July a note went out to all Councillors asking if they would be available on the day to 'man' the stand so far only five have responded, four of whom have advised that they are available – these are Councillors. Hawkins, Mulliner, Blanks and Buckley. Three members of staff will be available on the day. Any other Councillors who feel they may now be available for an hour or two between 11am and 4pm to chat to parishioners are asked to contact the Clerk.

**14. BATTLE OF BRITAIN SUNDAY** 

An Invitation has been received to attend the RAFA Service at the Cross of Sacrifice at St Andrews Church on Sunday 15<sup>th</sup> September at 11.15am followed by a Service in the Church. An invitation has also been received by the North Weald Airfield Museum to have a Stand at their Event at the Museum on the same day. Unfortunately, no Members of staff are available to 'man' the event that day, so it will be necessary for the stand to set up and run by Councillors on the day if they wish the Parish Council to have a presence at the Museums event.


**15. DOG BINS**

 The Clerk has now received confirmation from EFDC Housing that the Dog Bin can be installed on the grass verge at Bluemans, and also from Peer Group that the Dog Bin can be installed at Skips Corner, subject to the Parish Council agreeing the Licence by Members as detailed on **Appendix 3** and it being signed and returned after signature.

**16. SPEED WATCH INITIATIVE**

A number of residents have now contacted the Parish Council and advised that they wish to undertake the training, as such PC Andy Cook has been contacted and advised. Details of the training dates are now awaited from PC Cook.

**17. EFDC COMMUNITY SAFETY CRIME AND DISORDER SURVEY**

 Copies of a survey are enclosed at **Appendix 4** for Members to complete. Additional copies have been made available at the Parish Council offices and the Library for members of the public to complete. These need to be returned **direct** to EFDC by 15<sup>th</sup> September.

**18. EXCLUSION OF THE PUBLIC AND THE PRESS** 

In the event that the Agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

There are currently <b>NO</b> confidential items to be considered
---

