



North Weald Bassett

PARISH COUNCIL

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Clerk to the Council
Susan De Luca

28th May 2014

TO: ALL COUNCILLORS

You are hereby summoned to attend A **Meeting** of the **Parish Council** which will be held on **Monday, 2nd June**, in the **North Weald Library**, High Road, North Weald Bassett at **7.30pm** to transact the business shown in the Agenda below.

Susan De Luca
Clerk to the Council

Members of the public and press are invited to attend this meeting

AGENDA

1. APOLOGIES FOR ABSENCE 🖐

To **RECEIVE** any apologies for absence.

2. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

3. CONFIRMATION OF MINUTES 🖐

📄 To **APPROVE**, as a correct record, the Minutes of the following Meetings

- Parish Council Meeting held on 12th May 2014
- Draft Minutes of Thornwood Common Village Hall & Playing Field Management Committee held on 1st May 2014 together with ratifying any recommendations therein as attached at *Appendix 1*.

4. DECLARATIONS OF INTEREST

To **RECEIVE** any Declarations of Interest by Members.


A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

To **RECEIVE** questions from members of the public.


In accordance with an agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.

6. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT

 To **RECEIVE** the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to **RECEIVE** such correspondence and communication as the Clerk may place before the Council, details of which are shown on **Appendix 2**.

NOTE: Any Member wishing to have a communication brought to the attention of the Council should give prior notification to the Clerk.

7. REPORTS & MEMBERS REPORTS

 **Further to a recent letter to Members from the Clerk**, Members are reminded that in order to ensure smooth and **prompt running of the meeting** it would be **prudent to provide the Clerk with a written copy of their report** in order that this can **be circulated** to all Members **with the Agenda**.

To **RECEIVE** any questions emanating from any reports from Members who wish to give a report and/or who are representatives on Committees, Working Groups, Outside Bodies and other meetings that Members or the Clerk have attended and which, **if available**, will be reproduced at **Appendix 3: if they have been submitted by Members for inclusion**

a) **Chairman's Report**

b) **Vice Chairman's Report**

c) **District Councillors Reports**

d) **Councillors Reports – If Submitted Attached at Appendix 3**

e)  **Highways Reports - Attached at Appendix 4**

f) **Environmental Issues – to include Allotment Issues – Cllr Mulliner to Report**

g) **Neighbourhood Action Panel Minutes – If these are available**

h) **County Councillors Reports**

Copies of Questions Submitted and Responses from Cllr Anthony Jackson attached at Appendix 5.


– County Cllr Anthony Jackson has confirmed he will be attending the meeting to be held on the 8th July.

8. FINANCIAL REPORTS

a) **List of Cheques & Monthly Statement of Accounts**

To **APPROVE** the lists of cheques which were signed up to 31st May 2014 and **NOTE** the summary of income received and the account balances at the end of the month. **(to be tabled)**

9. TALBOT ROUNDABOUT

 The proposal to decorate the Talbot Roundabout for the Tour De France has been voiced by both Members and a Parishioner – Mr P Wilkinson. Concern and criticism had been voiced that the Clerk had not been moving forward in a timely manner and also that officers of the various local authorities were not being inclined to move forward on this matter. The Clerk had advised Members that she had spoken to various officers and that they had had concerns regarding the health and safety aspects of the maintenance of the roundabout (not just for the TDF). The Clerk has now received confirmation in an email as at **Appendix 6** from Trevor Baker at EFDC regarding the Talbot

Roundabout which Members will find self explanatory. In light of the comments in that email, Members are now asked to make a decision on how they wish to move forward in the following matters:


- 1 Decoration of the Talbot Roundabout for the Tour de France
- 2 The Parish Councils Role in the Future Maintenance of the Talbot Roundabout

10. TEMPORARY CHANGE OF USE FOR HANGARS 4 & 6, NORTH WEALD AIRFIELD, TO PERMIT A CHARITY DANCE ON SATURDAY 14TH JUNE

Members are asked to **NOTE** the decision of the EFDC Portfolio Holder for Asset Management and Economic Development, to agree the use of the aforementioned Hangars for a Charity Dance to benefit the Royal Air Force Association and the Essex and Herts Air Ambulance Trust.

11. ELECTRICITY CABLE ON NORTH WEALD ALLOTMENTS

– DEED OF EASEMENT

 Members are advised that the Clerk has received an email from Savills (Thames Waters' Agent) in relation to Thames Water Utilities laying an Electricity Supply (cables) to feed the nearby North Weald STW, at the nearby Sewage Works and as such the cables will need to be laid through the Allotment Land owned by the Parish Council. Thames Water is therefore seeking permission from the Council to lay these electric cables across the allotment land as illustrated by the proposed cable route indicated by the green line on the attached plan as detailed on **Appendix 7**. They are willing to enter into a Deed of Easement with the Council to regularise the matter.

Savills wish to know if the Council are happy to grant an easement, and if so, what the timeframe will be in obtaining approval to proceed with this arrangement. The Clerk has investigated if there would be a financial benefit to the Council and this has been confirmed, and the Clerk is currently awaiting a Head of Terms, where these details would be outlined, it is hoped these will be available to be tabled for the meeting.

12. WREATH LAYING AT ST ANDREWS CHURCH IN COMMEMORATION OF WORLD WAR I

Members are asked to consider laying a wreath to Commemorate the start of WW1 in conjunction with the Royal British Legion.

13. EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the Agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

There is currently ONE confidential item to be considered
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