



North Weald Bassett

PARISH COUNCIL



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Clerk to the Council
Susan De Luca

14th September 2015

TO: ALL COUNCILLORS

You are hereby invited to attend the **A Meeting** of the **Forward Planning Committee** which will be held on **Monday, 21st September 2015**, in the **North Weald Library**, High Road, North Weald Bassett at **7.30pm** to transact the business shown in the Agenda below.

Susan De Luca

Clerk to the Council

Members of the public and press are invited to attend this meeting

AGENDA

1. APOLOGIES FOR ABSENCE 🖐

To **RECEIVE** any apologies for absence.

2. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

3. NEIGHBOURHOOD PLAN - THE NEXT STEPS 🖐

📄 At the Parish Council meeting of 7th September 2015, Council agreed to progress a Neighbourhood Plan for the Area as designated by Epping Forest District Council. Attached to the agenda is a document entitled 'Neighbourhood Plans Roadmap Guide' which summarises a Neighbourhood Plan and the process involved. Whilst Councillors have had this document before, they are asked to review this document again prior to the meeting - the PFO has highlighted specific areas for Councillors information.

During the meeting, the following points will be discussed:

- Resources (time and financial cost)
- Sources of Support (financial, professional, technical)
- Steering Group / Working Group (who, how, when)
- Publicity (how, when)
- Project Plan (how is the project going to work)
- Community Engagement

Councillors are asked to **CONSIDER** how they wish to proceed with a Neighbourhood Plan.
