



# *North Weald Bassett*

## **PARISH COUNCIL**

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*Clerk to the Council*  
Susan De Luca

*26th February 2014*

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### **TO: ALL COUNCILLORS**

You are hereby summoned to attend A **Meeting** of the **Parish Council** which will be held on **Monday, 3rd March 2014**, in North Weald Library, 138 High Road, North Weald, at **7.30pm** to transact the business shown in the Agenda below.

**Susan De Luca**  
**Clerk to the Council**

*Members of the public and press are invited to attend this meeting*

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## AGENDA

### **1. APOLOGIES FOR ABSENCE** 🖐

To **RECEIVE** any apologies for absence.

### **2. OTHER ABSENCES**

To **NOTE** any absences for which no apology has been received.

### **3. 📖 CONFIRMATION OF MINUTES** 🖐

To **APPROVE**, as a correct record, the Minutes of the Meeting of the Parish Council held on 2 December 2013, and 3rd February 2014. Also to **NOTE** the minutes of the Thornwood Village Hall and Playing Field Management Committee meeting held on 6th February 2014.

### **4. DECLARATIONS OF INTEREST** 🖐

To **RECEIVE** any Declarations of Interest by Members.

*A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice*


### **5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

To **RECEIVE** questions from members of the public.

*In accordance with an agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.*


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## 6. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT


 To **RECEIVE** the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to **RECEIVE** such correspondence and communication as the Clerk may place before the Council, details of which are shown on **Appendix 1**.

*NOTE: Any Member wishing to have a communication brought to the attention of the Council should give prior notification to the Clerk.*

## 7. REPORTS & MEMBERS REPORTS

 Members are reminded that in order to ensure smooth and **prompt running of the meeting** it would be **prudent to provide the Clerk with a written copy of their report** in order that this can **be circulated to all Members with the Agenda**.

To **RECEIVE** any questions emanating from any reports from Members who wish to give a report and/or who are representatives on Committees, Working Groups, Outside Bodies and other meetings that Members or the Clerk have attended and which, **if available**, will be reproduced at **Appendix 2: if they have been submitted by Members for inclusion**

- a) **Chairman's Report**
- b) **Vice Chairman's Report**
- c) **District Councillors Reports**
- d) **Highways Reports**
- e) **Councillors Reports**
- f) **Environmental Issues – to include Allotment Issues – Cllr Mulliner to Report**
- g) **Neighbourhood Action Panel Minutes – If these are available**
- h)  **County Councillors Reports – If available**

## 8. FINANCIAL REPORTS

### a) **List of Cheques & Monthly Statement of Accounts**

To **APPROVE** the lists of cheques which were signed up to 28th February 2014 (to be tabled).

### b) **Internal Audit**

To **NOTE** that the date for the Internal Audit is now 1st and 2nd May 2014.

## 9. **WEALD COMMON PLAY AREA**

Councillors may recall that a group of mums (North Weald Mums - NWM) have been actively raising funds to purchase new equipment for the Weald Common Play Area. To date, the funds raised stands at £18,488.59. On 30th January, the NWM and the new WC Play Area Sub-Committee (set up by the Environmental Committee to liaise with the NWM) met to discuss progress, and to address some specific questions, however answers to all these questions have not been forthcoming. Therefore, a further meeting of the Sub-Committee has been arranged for Friday 28th February 2014 to address these issues. A copy of the minutes from this meeting (created by the NWM), together with a copy of the issues to be addressed and the latest minutes of the Environmental Committee are attached to the agenda at **Appendix 3**.

Councillors are asked to **CONSIDER** any recommendations made by the Sub-Committee, details of which will be tabled at the meeting.

**10. ANNUAL PARISH ASSEMBLY** 

Every English parish must have a Parish Meeting (Annual Assembly) between 1st March and 1st June each year. Councillors are asked to **CONSIDER** a suitable date and location for this meeting. Councillors may recall that it was agreed to hold these meetings at different locations in the Parish each year. Last year it was held in Thornwood, the year prior it was North Weald Village Hall.

**11.  PARISH CITIZEN OF THE YEAR** 

Members are asked to **CONSIDER** Nominations for the Parish Councils Citizens of the Year Awards 2014/2015. Members are asked whether or not they wish to re-vamp the awards this year or continue with the same system of awarding An Individual, A Group and A Young Person Award. The awards to be handed out at the Annual Parish Assembly once a date has been agreed. Nominations should be received by 30th March 2014. Nomination forms are attached to the Agenda at **Appendix 4**.

**12.  PARISH COUNCIL REMUNERATION SCHEMES** 

The Clerk has received a letter from Ian Willett, Assistant to the Chief Executive EFDC, asking if the Parish Council wishes to introduce a remuneration scheme. A copy of the letter is attached at **Appendix 5**. At present, the Parish Council do not have a remuneration scheme in place. Councillors are asked to **CONSIDER** this issue.

**13.  COMMUNITY ASSETS** 

The Community Right to Bid is now in force. It aims to keep valued land and buildings such as your local pub, shop, library or football ground in community use. The Community Right to Bid (Assets of Community Value in legislation) is one of a raft of new initiatives introduced in the Localism Act 2011.

The Community Right to Bid allows communities and parish councils to nominate buildings or land for listing by the local authority as an asset of community value. An asset can be listed if its principal use furthers (or has recently furthered) their community's social well-being or social interests (which include cultural, sporting or recreational interests) and is likely to do so in the future. When a listed asset comes to be sold, a moratorium on the sale (of up to six months) may be invoked, providing local community groups with a better chance to raise finance, develop a business and to make a bid to buy the asset on the open market.

Councillors are asked to **CONSIDER** if they would like to apply to EFDC for registration of any assets, and if so which. A list of those already suggested are attached to the agenda at **Appendix 6**.

**14. ANNUAL ALLOTMENT HOLDERS MEETING**

Councillors are asked to **NOTE** that the annual meeting of allotment holders will be taking place on Sunday 30th March 2014 9.30am for a 10am start at Thornwood Common Village Hall.

**15.  TOUR DE FRANCE 2014 – Local Authority Planning Group (LAPG)**

Attached at **Appendix 7** is a press release from EFDC with the latest Tour update. A further verbal report will be given at the meeting if available.

**16. EXCLUSION OF THE PUBLIC AND THE PRESS** 

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*Meeting:* PARISH COUNCIL

*Date 3<sup>rd</sup> March 2014*

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In the event that the Agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

There is currently **ONE** confidential item to be considered