



North Weald Bassett

PARISH COUNCIL

Jim Davis Room, Parish Office, North Weald Library, 138 High Road, North Weald, CM16 6YZ

Tel: 01992 523825

Fax: 01992 524756

Email: clerk@northweald-pc.gov.uk

Web Site: www.northweald-pc.gov.uk

Clerk to the Council
Susan De Luca

31st January 2012

PLEASE NOTE NEW TIME FOR MEETING

TO: ALL COUNCILLORS

You are hereby summoned to attend a **Meeting** of the **Parish Council** which will be held on **Monday, 6th February 2012**, in the **North Weald Library**, High Road, North Weald Bassett at **7.30pm** to transact the business shown in the Agenda below.

Susan De Luca
Clerk to the Council

Members of the public and press are invited to attend this meeting

AGENDA


1. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies for absence.

2. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

3. CONFIRMATION OF MINUTES

 To **APPROVE**, as a correct record, the Minutes of the Meeting of the Parish Council held on 9th January 2012.

4. DECLARATIONS OF INTEREST

To **RECEIVE** any Declarations of Interest by Members.

A Member with a personal interest in a matter must consider whether it is a “prejudicial interest” (i.e. prejudicial to the public interest). Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member’s judgement of the public interest.


Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

To **RECEIVE** questions from members of the public.

In accordance with an agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.

6. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT


 To **RECEIVE** the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to **RECEIVE** such correspondence and communication as the Clerk may place before the Council, details of which are shown on **Appendix 1**.

NOTE: Any Member wishing to have a communication brought to the attention of the Council should give prior notification to the Clerk.


7. RESIGNATION OF COUNCILLOR

Members are advised that the Clerk has received notification of the resignation of Councillor Nicholas Born, who represented Hastingwood ward. EFDC elections office have been advised, verbally. The Clerk is currently completing the relevant documentation to enable the Vacancy to be advertised.

8. REPORTS & MEMBERS REPORTS

 **Members are reminded that in order to ensure smooth and prompt running of the meeting it would be prudent to provide the Clerk with a written copy of their report in order that this can be circulated to all Members with the Agenda.**

To **RECEIVE** any questions emanating from any reports from Members who wish to give a report and/or who are representatives on Committees, Working Groups, Outside Bodies and other meetings that Members or the Clerk have attended and which, **if available**, will be reproduced at **Appendix 2: if they have been submitted by Members for inclusion**


- a) Chairman's Report
- b) Vice Chairman's Report
- c) District Councillors Reports
- d) Highways Reports – Crossing – Councillor P Collins
- e) Councillors Reports
- f) Councillor Graeme McCormack – Environmental Issues Including Report from Graffiti & Vandalism Meeting
- g)  Parish Plan – Draft Minutes, Draft Terms of Reference

9. North Weald Allotments

(a) The Parish Council have received a letter from the Allotment Warden for the North Weald Allotments, a copy of which is attached at **Appendix 3**, regarding the 2011/2012 grounds maintenance budget for these allotments, requested they be earmarked for the purchase of a rotovator, mower and strimmer in the future. Members are asked to **CONSIDER** this request. An update will be given at the meeting regarding any insurance implications.

(b) A request has been received from a plot holder on North Weald who is requesting permission for a shed and a pollytunnel to be placed on his plot. Members are now asked to **CONSIDER** this request.

10. EPPING & ONGAR RAILWAY –PROPOSED PASSENGER SERVICES

 Following various email conversations between Cllr Anthony Jackson and Simon Hanney: the Manager of Epping & Ongar Railway, with copies also being sent to Cllrs Gerard McEwen and Janet Whitehouse. Where questions have been asked asking for their ‘support’ with reference also being made to a Strategic Plan. Cllr Jackson has suggested that I contact Epping & Ongar Railway and ask whether they would be willing to talk to North Weald Residents and or the Parish Council in relation to these plans/proposals.

I attach an extract from Cllr Jackson's email below -

‘It is becoming clear that we need to get a fuller picture and it may be that using the PC is the way. How about inviting Mr Hanney and the Owner to a full Parish Meeting, sending their presentation two weeks in advance so you can be sure there are no gaps’

The Clerk has also received an email from Gerard McEwen, responding to Simon Hanney in relation to the “railway looking towards once again running passenger services later this year”.

In anticipation of a favourable response from EOR, I have therefore placed this item on the Agenda for the Parish Council meeting in February in order to advise members that we would be looking to hold a meeting with **EOR sometime in February or March.**

I attach copies of Cllrs Jackson and McEwen's emails and Simon Hanney's response for Members perusal at *Appendix 4*.

11. FINANCIAL REPORTS

a) List of Cheques & Monthly Statement of Accounts

To **APPROVE** the list of cheques which were signed up to 31 January 2012 and **NOTE** the summary of income received and the account balances at the end of that month. *(to be tabled)*

b) Internal Audit

Members are reminded that the Internal Auditor will be in attendance at the Office on Monday 27th February 2012.

12. EPPING FOREST DISTRICT COUNCIL LOCAL PLAN - 2026


At the Parish Council meeting last month Members were advised of EFDC intention to prepare a district-wide local plan for submission to the Secretary of State by February 2013. This will include strategic vision and policies for the period up to 2031, site allocations and development management (control) policies.

Members were invited to attend a briefing on this issue. During this briefing attendees were advised that:

The projected timetable will be (a) Issues and Options Consultation – February/March 2012; (b) Preferred Options/Draft Plan consultation – July/August 2012; (c) Submission of final Draft Plan – February 2013.

Members are advised that EFDC will be consulting on the Local Plan for the District up to 2026. This will include sites for Housing and Green Belt issues amongst other things. The timetable for consultation is expected to be quite short. As soon as documentation is received, the Clerk will advise Members.

13. NORTH WEALD AIRFIELD – MEETING MEMBERS WITH CLLR GAGAN MOHINDRA

 Following the meeting with District Councillors Gagan Mohindra and Lesley Wagland, it has been suggested that the Annual Parish Meeting in April be the opportunity for residents to attend and be given a resume of what was said in relation North Weald Airfield. Copies of the Minutes from that meeting are enclosed with this Agenda at **APPENDIX 5** and Members are now asked to make a decision on how they wish to **PROCEED** on this very important matter especially in relation to the Epping Forest District Council Local Plan 2026.

14. BLENHEIM WAY PLAY FACILITIES

Following on from the last meeting a total of **SEVEN** objections from different residencies, have been received in relation to the possible siting of a play area on land at the Old Assault Course. The Clerk advised members of **SIX** of these objections at the last meeting, and has now spoken via email to District Councillor Mohindra on this matter and advised him of these objections and asked him what would be the best way to proceed in this matter prior to formal consultation. Councillor Mohindra has advised he would like to see an actual layout sketch of what would be planned for the site and the exact size of the area, before any formal consultation on a proposal with residents or District Council took place. Members are now asked to **AGREE** that the Clerk takes this action.

15. FORMAL OPENINGS OF MEMORIAL GARDEN AND PLAY EQUIPMENT IN PLAY AREA AT MEMORIAL PLAYING FIELD

Members are reminded that in order to fulfil the criteria to complete the grant formalities it is necessary to hold a formal opening ceremony, the date for this will be Wednesday 22nd February. Events will begin at 1.15pm at the Memorial Garden at the Cemetery, followed by 1.45pm at the Memorial Playing Field. This will be followed by light refreshments in the Queens Hall Community Centre. All Members are invited to attend.

16. DATE FOR ANNUAL PARISH MEETING

Members are asked to **CONSIDER** a date for this year's Annual Parish Meeting, together with the location and public notification of this meeting (in light of item 12 of this agenda).

17. LEADER LODGE


The Clerk has received an email from Alan Hall Director of Housing at EFDC advising that it was intended that a report would be presented to the next EFDC Cabinet Meeting in January to discuss the future of Leader Lodge, and that the Parish Council would receive an advance copy of the report, just prior to publication. However, he has since advised Cllrs Grigg and Stallan that, following an informal discussion amongst Cabinet members, they felt that they needed some more information - both on the likely values if the building was sold on the open market and the outcome of the recent Planning for Real Exercise. They therefore decided to defer consideration of the report to the next Cabinet meeting in March.

Cllrs Grigg and Stallan asked that this information is provided to the Parish Council in order that they can be updated on the position.


18. NORTH WEALD BASSETT PARISH COUNCIL CITIZEN OF THE YEAR AWARDS

Members are reminded that local people are asked to nominate an individual within the community. It could be a single act of outstanding courage or bravery, or might encompass work carried out on behalf of a voluntary organisation, good-neighbourliness, commitment to a sporting or educational goal or to improve community facilities to name a few. People may be nominated by any person who lives or works in the Parish of North Weald Bassett. The person nominated must live or work in the parish of North Weald Bassett. Applications to be submitted on the form provided (by post, or on-line) to the Parish Council by 20th March 2012 for service within 2011. North Weald Bassett Parish Council officers and Councillors are disqualified from being nominated. Service in political organisations are excluded from all categories. Service to religious bodies applicable only if it involves substantial contribution to the wider community. The recipient of the award will receive a certificate together with a cash prize of £25. So far we have only had one nomination Members are therefore reminded of the dates for the nominations, and that copies of the nomination forms were enclosed with last month's agenda. This year Nomination Forms have been placed in different locations throughout the parish to encourage local people to make nominations.

19. EPPING FOREST DISTRICT COUNCIL COUNTRYCARE MAINTENANCE PROGRAMME 2012/13

 **Hedgerows on Weald Common and Nature Area at Thornwood Common** - Kevin Mason EFDC Countrycare has contacted the Clerk and subsequently met with the Chairman regarding the possibility of maintaining the above. A copy of the email received from Kevin is attached for Members perusal at *Appendix 6* and a verbal report will be given by the Chairman. Members are reminded that no funds have been put aside specifically for this in the budget, however there is a Weald Common Maintenance budget. Members are now asked how they wish to move **FORWARD** in this matter.

20. EVENT FOR QUEENS DIAMOND JUBILEE

 The Clerk has received a letter from Nick Dorras, the Chairman of the North Weald Village Hall asking whether the Parish Council would increase its funding by £150 for the special Event. A copy of the letter has been reproduced at *Appendix 7*. Members are now asked to **CONSIDER** how they wish to move forward in this matter.

21. EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the Agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

There is currently ONE confidential items to be considered