



# North Weald Bassett PARISH COUNCIL



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*Clerk to the Council*  
Susan De Luca

6 June 2014

## ENVIRONMENTAL COMMITTEE

**TO: MEMBERS OF THE ENVIRONMENTAL COMMITTEE**




*This Meeting is open to any other North Weald Bassett Parish Councillor who wishes to attend*

### PLEASE NOTE CHANGE OF TIME

You are hereby invited to attend a meeting of the **ENVIRONMENTAL COMMITTEE** which will be held on **Wednesday, 11 June 2014** at **The Library, High Road, North Weald** at **11.00 am** to transact the business shown in the Agenda below.

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### AGENDA

- 1. ELECTION OF CHAIRMAN**   
To **PROPOSE** and **SECOND** nominations for the Office of Chairman and, if there is more than one nominee to vote thereon.
- 2. ELECTION OF VICE CHAIRMAN**   
To **PROPOSE** and **SECOND** nominations for the Office of Vice Chairman and, if there is more than one nominee to vote thereon.
- 3. APOLOGIES FOR ABSENCE** 

To **RECEIVE** any apologies for absence.

**4. OTHER ABSENCES**

To **NOTE** any absences for which no apology has been received.

**5. DECLARATIONS OF INTEREST** 

To **RECEIVE** any Declarations of Interest by Members

*A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice.*

**6.  CONFIRMATION OF MINUTES** 

To **CONFIRM** the minutes of the meeting held on 17 March 2014. A copy of the minutes was circulated with the Parish Council Meeting Agenda (7 April 2014), additional copies will be available at the meeting.

**7. PLAY AREA INSPECTION REPORT** 

Members are asked to **NOTE** that the next quarterly play area inspection is due to take place during June 2014.

**8. RoSPA PLAYSAFETY PLAYGROUND INSPECTION COURSE DATES** 

The Clerk has received notification of RoSpa Playsafety Playground Inspection Course dates. These are to be held in Brentwood and will cover Routine Visual Inspections and Operational Inspections, dates are as follows:-

- Routine Visual Inspection Course – Wednesday, 3 September 2014
- Operational Inspection Course – Wednesday, 1 to Friday, 3 October 2014

**9. ASSET CHECKS** 

Councillors are asked to **AGREE** who will complete the H&S checks on the Parish Council owned Assets which are now due, and how this will be completed. Full details for consideration will be made available at the meeting.

**10. ALLOTMENTS** 

a) Boundary between Wheelers Farm Gardens Allotment Site and Queens Road Allotment Site

Correspondence has been received regarding the boundary between Wheelers Farm Gardens Allotment Site and Queens Road Allotment Site, a copy of which is attached at **APPENDIX 1**.

b) North Weald Allotments

Following a meeting of the Allotment Sub Committee on Wednesday, 16 April 2014, a recommendation has been made to request that the Environmental Committee **AGREE** to amend Schedule 2(b) of the Allotment Rules and Regulations to read as follows:-

*Use of the entrance into Wheelers Farm Gardens allotment via the High Road is for allotment tenants of Wheelers Farm Gardens only, and should only be used as per official Lighting Up hours. The official definition of Lighting Up hours is one half hour after sunset and one half hour before sunrise. In any case, access via the Wheelers Farm Garden entrance is prohibited before 7am at all times. Allotment holders wishing to gain access to the allotment outside these times are respectfully asked to do so via the Queens Road entrance.*

- c) Site Visits  
An update will be given at the meeting.

**11. GREEN OUTSIDE PARADE OF VILLAGE SHOPS, NORTH WEALD** 

Following the Parish Council Meeting on Monday, 12 May 2014, it was **AGREED** that the issue of tidying the green area and installing flower beds should be discussed by the Environmental Committee.

With regard to the phone box, arrangements were made for Thornwood Grounds Maintenance to clean this (inside and out) in April (removing all posters) however, it was brought to the Clerk's attention that a poster had since been pasted onto the window. Members are asked to **NOTE** that Thornwood Grounds Maintenance removed the poster in question and cleaned the phone box on 17 May 2014.

**12. REPLACEMENT BUS SHELTER – TALBOT ROUNDABOUT** 

- a. Members are asked to **NOTE** that the Clerk has received confirmation from Essex County Council that the Local Highways Panel have agreed to top up the remaining £5,000 Section 106 monies held by Essex County Council, with a further £3,000 of funding for the replacement of the bus shelter located at the Talbot roundabout. Essex County Council Highways have requested that Members choose two or three preferred designs in order that quotes can be obtained. Information regarding the designs available will be tabled at the meeting.
- b. Councillor Collins is to report on the removal of the old bus shelter and possible relocation to Weald Common.

**13. WEALD COMMON PLAY AREA**

The Clerk has received correspondence from North Weald Mums Group, confirming that they have been successful in obtaining a grant for the sum of £4,670.60 from the Grange Farm Trust, towards new play area equipment.

**14. BULB PLANTING** 

Members are asked to agree a date for planting the daffodil and crocus bulbs.

**15. ANY OTHER MATTERS RELATING TO ENVIRONMENTAL COMMITTEE**

Susan De Luca  
Clerk to the Council