

North Weald Bassett

PARISH COUNCIL

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Clerk to the Council
Susan De Luca

27th November 2013

TO: ALL COUNCILLORS

You are hereby summoned to attend A **Meeting** of the **Parish Council** which will be held on **Monday, 2nd December 2013**, in the **North Weald Library**, High Road, North Weald Bassett at **7.30pm** to transact the business shown in the Agenda below.

Susan De Luca
Clerk to the Council

Members of the public and press are invited to attend this meeting

AGENDA


1. APOLOGIES FOR ABSENCE

To **RECEIVE** any apologies for absence.

2. OTHER ABSENCES

To **NOTE** any absences for which no apology has been received.

3. CONFIRMATION OF MINUTES

 To **APPROVE**, as a correct record, the Minutes of the Meeting of the Parish Council held on 4th November 2013 and the Minutes of the Finance and General Purposes Committee held on the 18th November, both as attached at **Appendix 1**.

4. DECLARATIONS OF INTEREST

To **RECEIVE** any Declarations of Interest by Members.

A Member with a personal interest in a matter must consider whether it is a Disclosable Pecuniary, Non Pecuniary or Other Pecuniary Interest, and declare it accordingly. A Member who is unsure as to how to declare their interest should seek independent advice

5. QUESTIONS FROM MEMBERS OF THE PUBLIC


To **RECEIVE** questions from members of the public.

In accordance with an agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.

6. BUDGET 2014 -2015


To confirm that the amount agreed in the Minutes of the Finance & General Purposes Committee be forwarded to Epping Forest as the Precept for the year 2014 – 2015.

7. CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT


 To **RECEIVE** the oral report of the Clerk on matters which may be of current interest to Members and which require a formal update, and to **RECEIVE** such correspondence and communication as the Clerk may place before the Council, details of which are shown on *Appendix 2*.

NOTE: Any Member wishing to have a communication brought to the attention of the Council should give prior notification to the Clerk.

8. REPORTS & MEMBERS REPORTS

 Members are reminded that in order to ensure smooth and prompt running of the meeting it would be prudent to provide the Clerk with a written copy of their report in order that this can be circulated to all Members with the Agenda.

To **RECEIVE** any questions emanating from any reports from Members who wish to give a report and/or who are representatives on Committees, Working Groups, Outside Bodies and other meetings that Members or the Clerk have attended and which, **if available**, will be reproduced at *Appendix 3: if they have been submitted by Members for inclusion*

- a) Chairman's Report
- b) Vice Chairman's Report
- c) District Councillors Reports
- d) Highways Reports
- e) Councillors Reports
- f) Environmental Issues – to include Allotment Issues – Cllr Mulliner to Report
- g) Neighbourhood Action Panel Minutes – If these are available
- h)  County Councillors Reports – If available

9. FINANCIAL REPORTS

a) List of Cheques & Monthly Statement of Accounts

To **APPROVE** the lists of cheques which were signed up to 30th November 2013 and **NOTE** the summary of income received and the account balances at the end of the month. *(to be tabled)*

10. REMEMBRANCE SUNDAY

Members will be given a verbal Report of the Remembrance Sunday Events – it should be noted that the final account may not be available by the meeting.

11. CHRISTMAS TREE LIGHTING EVENT

– Wednesday 4th December @ 6pm Green at Wheelers Farm Gardens

Members are reminded that this event will be taking place. Councillors from the Environmental Committee - Cllrs Mulliner, Adams, Godwin Brown, McCormack are organising the Event and will be giving a verbal Report. A copy of the Poster giving full details is enclosed at *Appendix 4* for Members information. Copies of the Poster have been distributed to the School the Shops, areas where there are larger areas of children such as Blenheim Way and to the scout organiser. It is hoped that there will be a good turnout of local people at this event and that all Parish Councillors will try to attend.

12. STREET LIGHTING ANNUAL MAINTENANCE CHECK

Members are advised that the annual maintenance check of the Parish Council owned Street Lights will be carried out during January 2014.

13. EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the Agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”

There are currently **NO** confidential items to be considered

